

CITY OF BALTIMORE  
SINGLE AUDIT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

CITY OF BALTIMORE  
SINGLE AUDIT  
FOR THE YEAR ENDED JUNE 30, 2002

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## PART II

### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING



**CITY OF BALTIMORE**

MARTIN O'MALLEY

Mayor

**ERNST & YOUNG**

One North Charles  
Baltimore, Maryland 21201

DEPARTMENT OF AUDITS

Room 321, City Hall

Baltimore, Maryland 21202

**Independent Auditors' Report on Compliance and on Internal Control  
Over Financial Reporting Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

January 27, 2003

The Mayor, City Council,  
Comptroller and Board of Estimates  
of the City of Baltimore, Maryland:

We have jointly audited the basic financial statements of the City of Baltimore, Maryland, as of and for the year ended June 30, 2002, and have issued our report thereon dated January 27, 2003. We did not jointly audit the financial statements of the Baltimore City Public School System (BCPSS), a discretely presented component unit of the City. The financial statements of the BCPSS were audited by other auditors whose report thereon has been furnished to us and our opinion expressed herein, insofar as it relates to the amounts included for this component unit, is based solely on the report of other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City of Baltimore, Maryland's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Baltimore, Maryland's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the

internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to the management of the City of Baltimore, Maryland in a separate letter dated January 27, 2003.

This report is intended solely for the information and use of management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Yovonda D. Brooks, CPA  
City Auditor  
Department of Audits

Ernst & Young LLP

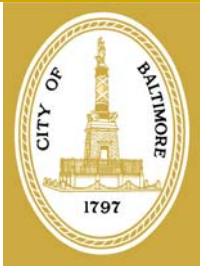
PART III

REPORT ON SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF  
FEDERAL AWARDS

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**CITY OF BALTIMORE**

MARTIN O'MALLEY, Mayor



**DEPARTMENT OF AUDITS**

YOVONDA D. BROOKS, CPA  
City Auditor

Room 321, City Hall  
Baltimore, Maryland 21202  
Telephone: (410) 396-4783  
Telefax: (410) 545-3961

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**INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY SCHEDULE OF  
EXPENDITURES OF FEDERAL AWARDS**

January 27, 2003

Honorable Joan M. Pratt, Comptroller  
And Other Members of the  
Board of Estimates  
City of Baltimore

We have audited the basic financial statements of the City of Baltimore, Maryland, as of and for the year ended June 30, 2002, and have issued our report thereon dated January 27, 2003. These basic financial statements are the responsibility of the City of Baltimore, Maryland's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

We did not perform tests of compliance with requirements of federal financial assistance programs received by the Baltimore City Public School System and the Enoch Pratt Free Library. Consequently, although these entities' financial statements are included in the City's Comprehensive Annual Financial Report, these entities have not been included in this report. Both, the Baltimore City Public School System and the Enoch Pratt Free Library, are subject to separate audits in accordance with Federal and State requirements, and separate reports thereon for fiscal year 2002 have been previously issued. Federal financial assistance program expenditures covered in these separate reports totaled \$115,238,784.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the City of Baltimore, Maryland, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Office of Management and Budget Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Respectfully submitted,

Yovonda D. Brooks, CPA  
City Auditor



SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2002

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
DEPARTMENT OF AGRICULTURE				
MARYLAND STATE DEPARTMENT OF EDUCATION				
Child and Adult Care Food Program - Day Care Centers FY2001	10.558	C240621-27	366700	31,970
Child and Adult Care Food Program - Day Care Centers FY2002	10.558		366700	75,206
Child and Adult Care Food Program - Rec. Centers FY2001	10.558	C240621-45	537300	8,567
Child and Adult Care Food Program - Rec. Centers FY2002	10.558	52-600769	537300	92,667
Child and Adult Care Food Program FY1997	10.558		014-220	(578)
Child and Adult Care Food Program FY1998	10.558		014-220	(1,399)
Child and Adult Care Food Program FY1999	10.558		014-220	(1,586)
Child and Adult Care Food Program FY2000	10.558		014-220	(1,245,652)
Child and Adult Care Food Program FY2001	10.558		014-220	4,994,579
Child and Adult Care Food Program FY2002	10.558		014-220	2,113,519
Summer Food Service Program for Children FY1997	10.559		347041	281
Summer Food Service Program for Children FY1998	10.559		347041	1,042
Summer Food Service Program for Children FY2000	10.559		347041	261
Summer Food Service Program for Children FY2001	10.559		347041	1,405,108
Summer Food Service Program for Children FY2002	10.559		347041	178,333
TOTAL MARYLAND STATE DEPARTMENT OF EDUCATION				<u>\$7,652,318</u>
MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE				
Women, Infant, Children Food Program (WIC) FY1997	10.557		WI 213 WIC	5,538
Women, Infant, Children Food Program (WIC) FY2000	10.557		WI 213 WIC	12,109
Women, Infant, Children Food Program (WIC) FY2001	10.557		WI 213 WIC	359,418
Women, Infant, Children Food Program (WIC) FY2002	10.557		WI 213 WIC	<u>1,075,386</u>
TOTAL MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE				<u>\$1,452,451</u>
MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				
Emergency Food Assistance Program	10.568		CSA/FNS-95-005	54
Emergency Food Assistance Program FY2001	10.568	C240621-27	CSA/FNS-003-A3	490,379

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

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Emergency Food Assistance Program FY2002	10.568	52-600769	CSA/FNS-003-A3	<u>464,760</u>
TOTAL MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				<u>\$955,193</u>
MARYLAND STATE OFFICE ON AGING				
USDA Congregate Meals and Home Delivery	10.550	MD06C93-1128	7-24-AAA-002	<u>262,554</u>
TOTAL MARYLAND STATE OFFICE ON AGING				<u>\$262,554</u>
TOTAL DEPARTMENT OF AGRICULTURE				<u>\$10,322,516</u>
DEPARTMENT OF COMMERCE				
DIRECT GRANTS				
Economic Development Planning Grant	11.302			66,618
Technologies Opportunities Program	11.552			<u>1,738</u>
TOTAL DIRECT GRANTS				<u>\$68,356</u>
MARYLAND STATE DEPARTMENT OF NATURAL RESOURCES				
Critical Area Management Program Implementation FY2001	11.419	MD06H99-0022	KOOP2200131	15,280
Critical Area Management Program Implementation FY2002	11.419	MD06H95-0089	KOOP2200131	<u>32,703</u>
TOTAL MARYLAND STATE DEPARTMENT OF NATURAL RESOURCES				<u>\$47,983</u>
TOTAL DEPARTMENT OF COMMERCE				<u>\$116,339</u>
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
DIRECT GRANTS				
CDBG-12	14.218	00-1500		33
CDBG-14	14.218	B91-MC-24-0010		40,524
CDBG-15	14.218	B92-MC-24-0010		(27)
CDBG-16	14.218			666
CDBG-17	14.218			(19)
CDBG-18	14.218			178,406

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
CDBG-19	14.218			139,043
CDBG-20	14.218			59,386
CDBG-21	14.218			(500,210)
CDBG-22	14.218	B90-MC-24-0010		447,786
CDBG-23	14.218	B00-MC-24-0010		257,805
CDBG-24	14.218	B01-MC-24-0010		253,240
CDBG-25	14.218	B93-MC-24-0010		880,423
CDBG-26	14.218			2,881,427
CDBG-27	14.218			25,238,950
UDAG Repayments	14.221	M01-MC-24-0200		12,187
Emergency Shelter Grant	14.231			896,394
Emergency Shelter Grants Program	14.231	99-SB-WX-0061		33,142
Emergency Shelter Grants Program	14.231	98-CQ-WX-0017		101,855
Emergency Shelter Grants Program	14.231	98-SB-WX-0077		106,890
Supportive Housing Program	14.235			(114)
Supportive Housing Program	14.235			(3,142)
Supportive Housing Program	14.235	1U79SM5399601		1,919,831
Supportive Housing Program	14.235	H75/CCH320022-01-1		1,966,984
Supportive Housing Program FY1997	14.235			961,231
Supportive Housing Program FY1998	14.235			1,286,513
Supportive Housing Program-Super NOFA 1995	14.235	MD06C901-023		641,897
Supportive Housing Program-Super NOFA 1996, Year 2	14.235			881,973
Shelter Plus Care	14.238			1,232,517
Shelter Plus Care	14.238			412,864
Shelter Plus Care FY1993	14.238	90 EN0145/01		1,048,164
Shelter Plus Care FY1994	14.238			163,395
Shelter Plus Care FY1999	14.238			45,650
HOME Program FY1998	14.239			624,398
HOME Program FY1999	14.239			1,818,238
HOME Program FY2000	14.239			2,929,008
HOME Program FY2001	14.239			2,466,963

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
HOPWA Homeless Shelter Grant	14.241	03YC0006/02		1,442,388
HOPWA Homeless Shelter Grant	14.241	03YC0006/03		3,456,207
Housing Opportunity for Persons with AIDS (HOPWA) FY1995/Comp.	14.241	MD06H97-F021		(600)
Housing Opportunity for Persons with AIDS (HOPWA) FY1995/Entitl.	14.241	MD06H99-F001		(909)
Housing Opportunity for Persons with AIDS (HOPWA) FY1996/Comp.	14.241	03YC0006/04		64,592
Housing Opportunity for Persons with AIDS (HOPWA) FY1996/Entitl.	14.241	MD06H00-F		(16,442)
Housing Opportunity for Persons with AIDS (HOPWA) FY1997/Entitl.	14.241	MD06H970045		(119,503)
Housing Opportunity for Persons with AIDS (HOPWA) FY1998/Comp.	14.241	MD06H95-5016		503,467
Housing Opportunity for Persons with AIDS (HOPWA) FY1998/Entitl.	14.241	97-PA-WX-K012		463,612
Housing Opportunity for Persons with AIDS (HOPWA) FY1999/Comp.	14.241	MD06H96-F020		597,596
Housing Opportunity for Persons with AIDS (HOPWA) FY1999/Entitl.	14.241	03CH0207/37		532,226
Federal Neighborhood Initiative Program	14.246	MD06H98-006		300,378
Historic East Baltimore Community Action Coalition - HUD 108 Loan	14.248			830,336
Nehemiah III Housing - HUD 108 Loan	14.248			(1,130)
Public Housing - HUD 108 Loan	14.248	M-00-MC-24-0200		(176,923)
Rental Rehab	14.248			87,248
Rental Rehabilitation	14.248	BP993393013		164,116
Riviera Development	14.248	M-99-MC-24-0100		101,371
Sandtown EDI Housing	14.248	F-7343-9-00-80-60		548,513
Sandtown Winchester - HUD 108 Loan	14.248	Y 7192-9-00-81-60		1,089,122
New Approach Anti-Drug Grant Program	14.312			62
Lead Abatement Action	14.900			472,364
Lead Abatement Action	14.900	24-60-100029		7
Lead Abatement Action	14.900	5 H96 MC00009-09		24,656
Lead Abatement Action	14.900	IH79TII2687-01		643,229
Lead Based Paint Abatement Project	14.900	MD06C95-0143		33,580
TOTAL DIRECT GRANTS				\$60,463,834
TOTAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				<u>\$60,463,834</u>
DEPARTMENT OF JUSTICE				

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
DIRECT GRANTS				
U.S. Dept. of Justice - Asset Forfeitures	16 (3-a)			69,831
U.S. Dept. of Justice - Asset Forfeitures	16 (3-a)	B99-MC-24-0010		1,050
U.S. Dept. of Justice - Asset Sharing (Police)	16 (3-a)			476,865
Domestic Preparedness Equipment Support	16.007	1999-DN-VX-0008		1,614
Domestic Preparedness Equipment Support Program	16.007			173,541
Forensic DNA Laboratory Improvement	16.560			30,417
Restructuring the Role of the Police Sergeants	16.560	01-25-15951		(152,251)
Foresight Affordable Housing	16.579	3-24-AAA-002		16
High Intensity Drug Trafficking (HIDTA) FY2001	16.579			105,446
Comprehensive Communities Phase II	16.580	1999-WS-2X-0104		(495)
Grants to Encourage Arrest Policies	16.590			53,037
Local Law Enforcement Block Grant Round I FY1996	16.592	96-IJ-CX-0086		63
Local Law Enforcement Block Grant Round II FY1997	16.592	2000-TE-CX0100		(546,670)
Local Law Enforcement Block Grant Round III FY1998	16.592			(92,809)
Local Law Enforcement Block Grant Round IV FY2000	16.592	EMA 1998 GR0557		2,301,471
Local Law Enforcement Block Grant Round V	16.592	2001SIFX0002		3,176,669
Asset Forfeiture - Weed & Seed	16.595			12,909
Weed & Seed	16.595			47,441
Weed and Seed	16.595			37,022
Community Gun Violence Prosecution Program	16.609			88,162
Advancing Community Policing	16.710	IU79SM53820-01		235,272
COPS 311 Technology Grant	16.710	97-WE-VX-0032		13,205
COPS Ahead	16.710	7/5010/0004		(4,247)
COPS Distressed Neighborhood Pilot Program	16.710	Z-10110-00-60		2,630,534
COPS MORE Program FY1996	16.710			490,711
COPS Universal Hiring	16.710			236,462
COPS Universal Hiring Program	16.710			4,634,195
School Based Partnership 1998	16.710	03CH0207/35		48,072
School Based Partnership 1999	16.710	03CH0207/34		725
Technical Services Bureau	16.710	2001-GP-CX-0019		492,598

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Maryland Police Corps Plan	16.712	248670		<u>305,026</u>
TOTAL DIRECT GRANTS				<u>\$14,865,882</u>
MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				
Family Bereavement Center FY2001	16.575	JA1B-2000-1006	CSA/CVA/01-006	<u>189,952</u>
TOTAL MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				<u>\$189,952</u>
MARYLAND DEPARTMENT OF PUBLIC SAFETY				
Community Court Project	16.579		1999-DD-BX-0076	87,698
Drug Court	16.579		DTC-MOU	170,055
Drug Court	16.579		526002033	(2,835)
Drug Court Treatment Program	16.579		1999DCVX0044	<u>21,141</u>
TOTAL MARYLAND DEPARTMENT OF PUBLIC SAFETY				<u>\$276,059</u>
MARYLAND GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION				
Stopping Adolescent Violence Early (SAVE) FY2000	16.523	B98-MC-24-0010	JHIB-1999-0013	(6,445)
Stopping Adolescent Violence Early (SAVE) FY2001	16.523	B89-MC-24-0010	JA1B-2001-0013	245,201
Juvenile Court Early Intervention Project 1989	16.540	5H89HA00017-11	88-JDJJ1-8010/88-JDJ	229
Juvenile Supplemental Enhancement Project	16.540		JJAC-1999-0029	2,441
Quest IT Enhancement Grant	16.540	B96-MC-24-0010		7,520
Services Coordinator Juvenile Court	16.540	B95-MC-24-0010		37,428
Police Athletic League	16.541			634,621
Administrative Direction & Control	16.579		BYRN-2000-1025	60,818
After Care Transition Program GOCCP	16.579	96-TC-MD-4115	BYRN-2001-1008	201,170
Baltimore Domestic Violence	16.579		BYRN-2000-1041	141,427
Baltimore Police Department Police Officer Radio Communications Initiative	16.579		BYRN-2001-1094	299,366
Commercial Vehicles Enforcement Program	16.579		AW447B9R	526
Community Court Project	16.579	MD06B97-0104 to 0120	BYRN-2000-1026	31,575
Comprehensive Communities Program Southwest Initiative III	16.579	95CCWX0136	DLE-98-331	(11,165)
Domestic Violence Protection Order	16.579		BYRN-2000-1046	67,295
Drug Treatment Court Prosecutor FY1997	16.579		DLE-96-239	58,146

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Early Warning Sign Intervention & Resolution	16.579	MD06C94-0123	DLE-99-575	27,144
Enhancing Service to Victims	16.579		BYRN-2000-1090	14,593
GOCCP - Consolidation - Hot Spot Continuation Grant	16.579	ATC-000069	BYRN-2001-1152	9,643
GOCCP HIS YRIV Grant - Local Coordination	16.579	MD06B901-001 TO 027	BYRN-2000-1059	513,393
GOCCP HIS YRIV Grant - Nuisance Abatement Hot Spots II Yr I	16.579	94-MU-CX-0013	DL-99-0402-NA	106
GOCCP NS I YR IV Grant	16.579	MD06B801-001 to '018	BYRN-2000-1058	63,897
Governor's Office on Crime (HOPE Grant)	16.579	95-CC-WX-0136	BYRN-2001-1138	17,100
Gun Stoppers	16.579		DLE-99-620	127,790
High Risk Protection Equipment	16.579		BYRN-1999-1016	21,636
Hot Spots Initiative Round II	16.579		24**DL98-0400 to 0404	20,076
Hot Spots Initiative Round III	16.579		24**DL99-0400 to 0404	49,032
Local Coordination	16.579	MD06B001-007 TO	BYRN-2000-1059	48,167
Maryland Re-entry Partnership (REP) Initiative	16.579	1999-CK-WX-0032	BYRN-2001-1095	134,829
Physical Child Abuse - A Fresh Approach	16.579	B88-MC-24-0010	DLE-98-487	43,590
Police Communication Enhancement	16.579		BYRN-19991015	224,666
Reverse 911 Interactive Community Policing Program	16.579	03CH0207/36		7,165
Warrant Apprehension Task Force Equipment and Operations Enhancement	16.579		BYRN-1998-1014	35,223
Wire-Tap, Anti-Violence and Electronic Surveillance (WAVES)	16.579		BYRN-1999-1006	190,675
Youth Initiative	16.579			1,060
Domestic Violence Unit	16.588		VAWA-2000-0039	49,354
Domestic Violence Unit	16.588		VAWA-2001-1016	19,270
Violence Against Women Program Coordinator	16.588	MD06B96-0301 to 0307	VAWA-99-007	50,954
Domestic Violence Court Liaison	16.590		GREAI9971004	560
TOTAL MARYLAND GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION				<u>\$3,440,076</u>
TOTAL DEPARTMENT OF JUSTICE				<u>\$18,771,969</u>
DEPARTMENT OF LABOR				
DIRECT GRANTS				
Senior Aides Program	17.235	440A065/19		371,128
Senior Aides Program FY2000	17.235			1,423



**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Senior Aides Program FY2001	17.235	440A056/18		(8,551)
Youth Opportunity Grant	17.249	2000-LB-VX-0446		(1,886)
Rewarding Youth Achievement	17.259			380,831
Sectoral Employment Demonstration Formation	17.260			30,681
Out-Of-School Youth Pilot Demonstration Program	17.263			624,034
Peer-to-Peer Learning Project	17.263			54,506
Urban/Rural Opportunity Grant	17.263			65,862
Youth Opportunity Initiative Project	17.263	DLE 99559		7,495
<b>TOTAL DIRECT GRANTS</b>				<u><b>\$1,525,523</b></u>
<b>MARYLAND STATE DEPARTMENT OF EDUCATION</b>				
Maryland's Tomorrow Program FY1999	17.248		930240	13
Maryland's Tomorrow Program FY2000	17.248		930240	159
School to Careers	17.263		831444-01/02&03	60,585
<b>TOTAL MARYLAND STATE DEPARTMENT OF EDUCATION</b>				<u><b>\$60,757</b></u>
<b>MARYLAND STATE DEPARTMENT OF LABOR, LICENSING AND REGULATION</b>				
Individual Training Accounts	17.246			265,805
JTPA Title III Economic Dislocation & Worker Adj. Assistance FY1998	17.246		34.07.01.04.982J350.43	(1,500)
JTPA Title III Economic Dislocation & Worker Adj. Assistance PY1999	17.246		P00B9000239	(250)
Metro Tech	17.246	AF-10535-00-60	P00B1200182	886,216
JTPA Title I Administrative Cost Pool FY1996	17.250			36
JTPA Title I Administrative Cost Pool FY1998	17.250			109,786
JTPA Title I Administrative Cost Pool FY2000	17.250			(45,891)
JTPA Title I Administrative Cost Pool FY2001	17.250			(691,239)
JTPA Title I Program Cost Pool FY2000	17.250			31
JTPA Title I Program Cost Pool FY2001	17.250		P00B1200005-C	(1,128,090)
JTPA Title II Administrative Cost Pool FY1997	17.250			2,110
JTPA Title IIA Adult Grant FY1998	17.250		34.07.01.04.616J350.40	(73)
JTPA Title IIA Adult Grant PY1999	17.250	AN-10151-00-60	P00B9000231	16,158
JTPA Title IIB Summer Youth Employment Training FY1998	17.250		34.07.01.04.614J350.41	1,028

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
JTPA Title IIB Summer Youth Employment Training FY2000	17.250		P00B8000203	15,036
JTPA Title IIC Youth Grant PY1999	17.250		P00B9000264	(9,208)
Welfare to Work	17.253		P00B9000032	2,406,475
Welfare to Work Competitive Grant	17.253			1,453,407
Welfare to Work Formula	17.253		P00B0200062	4,786,524
JTPA Title I Administrative Cost Pool FY2002	17.258			711,506
JTPA Title I Program Cost Pool FY2002	17.258			1,334,328
Workforce Investment Act - 10% Statewide Grant - Adult	17.258		P00B1200207	14,601
Workforce Investment Act - Administration - Adult	17.258		POOB1200005-A	146,317
Workforce Investment Act - Administration - Adult	17.258	AZ-10110-00-60	P00B220012A	13,531
Workforce Investment Act - Adult	17.258		P00B220012B	1,569,200
Workforce Investment Act - Adult	17.258		POOB1200005-B	2,422,090
Workforce Investment Act - Govt. 15% Dis. Funds	17.258		P00B2200085	73,073
Workforce Investment Act - Self Employment Assistance - Adult	17.258		P00B220041	73,967
Workforce Investment Act Carry-in Grants - Admin. IIA PY 1998	17.258	R340475-A007	P00B1200149-A	69,229
Workforce Investment Act Carry-in Grants - Admin. IIA PY1999	17.258		P00B1200152-A	185,144
Workforce Investment Act Carry-in Grants - Adult JTPA IIA/5% PY1998	17.258		POOB1200149-B	9,297
Workforce Investment Act Carry-in Grants - Adult JTPA IIA/5% PY1999	17.258		POOB1200152-B	624,686
Workforce Investment Act - 10% Statewide Grant - Youth	17.259		P00B1200207	14,601
Workforce Investment Act - Administration - Youth	17.259	U-780-9-00-88-6	POOB1200005-A	161,255
Workforce Investment Act - Self Employment Assistance - Youth	17.259		P00B220041	73,967
Workforce Investment Act - Youth	17.259		P00B2200012-C	2,088,329
Workforce Investment Act - Youth	17.259		POOB1200005-C	2,109,882
Workforce Investment Act Administration - Youth	17.259		P00B220012A	16,588
Workforce Investment Act Carry-in Grants - Admin. IIB/IIC PY1998	17.259		P00B1200149-A	69,230
Workforce Investment Act Carry-in Grants - Admin. IIB/IIC PY1999	17.259		P00B1200152-A	185,143
Workforce Investment Act Carry-in Grants - Youth JTPA IIB/IIC PY1999	17.259		POOB1200152-C	393,355
Workforce Investment Act - 10% Statewide Grant - Dislocated Worker	17.260		P00B1200207	14,600
Workforce Investment Act - Administration - Dislocated Worker	17.260	AZ-10110-00-60	POOB1200005-A	75,457
Workforce Investment Act - Dislocated Worker	17.260		POOB1200005-D	783,315
Workforce Investment Act - Dislocated Worker	17.260		P00B2200012-D	558,239

**CITY OF BALTIMORE - SINGLE AUDIT  
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<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Workforce Investment Act - Self Employment Assistance - Dislocated Worker	17.260		P00B220041	73,968
Workforce Investment Act Administration - Dislocated Worker	17.260	AN-11625-01-60	P00B220012A	8,103
Workforce Investment Act Carry-in Grants - Admin. III PY1998	17.260	DEFG43-97R340475-A	P00B1200149-A	69,230
Workforce Investment Act Carry-in Grants - Admin. III PY1999	17.260		P00B1200152-A	185,143
Workforce Investment Act Carry-in Grants - Disl. Workers III PY1998	17.260		POOB1200149-D	(375)
Workforce Investment Act Carry-in Grants - Disl. Workers III PY1999	17.260		POOB1200152-D	975,454
School to Careers	17.263		031839	36,364
School to Careers	17.263	AZ-11324-01-60		2,551,498
School to Careers Career Connection	17.263		931158	38,485
Youth Opportunity	17.263			<u>3,810,401</u>
TOTAL MARYLAND STATE DEPARTMENT OF LABOR, LICENSING AND REGULATION				<u>\$29,605,562</u>
TOTAL DEPARTMENT OF LABOR				<u>\$31,191,842</u>
DEPARTMENT OF TRANSPORTATION				
DIRECT GRANTS				
Child Safety Seat/Helmet Project	20.600			<u>4,012</u>
TOTAL DIRECT GRANTS				<u>\$4,012</u>
BALTIMORE REGIONAL COUNCIL OF GOVERNMENTS				
UPWP Administration	20.505		L-20B-C	120,009
UPWP Administration FY2001	20.505		L00B-C, L01B-C to L010B-C	<u>9,340</u>
TOTAL BALTIMORE REGIONAL COUNCIL OF GOVERNMENTS				<u>\$129,349</u>
MARYLAND STATE DEPARTMENT OF TRANSPORTATION				
1-83 Rehab: 29th St. Bridge Replacement	20.205	IX-83-1 (171)	269-003-815	5,000
'94 Turn Signal Amber Lights Upgrade to Traffic Turn Signals	20.205	B92-MC-24-0010	315-015-815	3,362
Annapolis Road Bridge	20.205	BHF-111-1(16)	269-060-815	471,171
Balto. St. Bridge Over Gwynns Falls and CSX	20.205	CM-0001(626)N	269-039-815/269-053-815	(140,702)
Boston St.: Fleet to Ponca	20.205	B94-MC-24-0010	311-043-815	(448)

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Boston Street: Chester to Conkling Central Ave.	20.205		311-213-815	1,067
Citywide Traffic Signal Reconstruction Phase I	20.205	BRO-BRF-NBIS(93)E	231-077-815	1,229
Cleaning & Painting of Howard St. Bridge	20.205	BH-M3592(1)/BRF-359	315-020-815	1,664
Cleaning and Painting Two Ramp Bridge	20.205	BRF-3012(13)E	311-214	2,413
Clifton Avenue Bridge Over Windsor Mill Rd.	20.205	STPG-000S(141)E	269-050-815	2,465
Empowerment Zone	20.205	I-83-1(53)	269-018-815/269-56-815	(9,635)
Federal Hill Brick Walkway	20.205	BRF-3001(34)E	308-003-815	1,828
Forest Park Avenue Bridge over Gwynns Falls	20.205	DPU-0031(001)E	AW-1875125	8,428
Frederick Ave. Bridge over Gwynns Falls	20.205	BHF-111-1(10)	269-062-815	420,724
Frederick Avenue Bridge over Amtrak	20.205	STP-1(446)E	269-061-815	173,371
FY '01 Bridge Inspection	20.205	M3057(1)	269-041-815/269-052-815	(36,263)
FY1999 Bridge Inspection	20.205	STP-G-234-1(16)E	269-063-815	581,979
FY2000 Training Grant	20.205	IM-G-83-1(172)E	269-058-815	195,897
Greyhound Bus Terminal	20.205	IM-000S(552)E	317-006-815	8,657
Gwynns Falls Greenway Enhancement	20.205	STP-1(477)E	319-001-815	917,786
Hawkins Point Road Bridge	20.205	M-98-MC-24-0200	AW-185-5125	161,785
Howard Street Bridge Over I-95	20.205	IX-3045(9)N	269-059-815	76,621
I-395-8 R/W: Ostend Street to Boulevard	20.205	IX-251-1(16)	269-049-815	6,058
I-83 Howard to Eager	20.205	STP-335-1(3)E	255-01-815	7,000
I-83 Rehab: Charles St Bridge over JFX Co #98010	20.205	IX-IXG-3068(2)N	243-063-815	259,442
I-83 Resurfacing - Howard to Kelly Ave. Bridge	20.205	B97-MC-24-0010	269-057-815	5,068,309
I-95 Landscaping - Chase to Preston	20.205	STP-3001(25)E	243-086-815	1,773,387
I-95 O'Donnell to Wolfe	20.205	B95-MC-24-0010-A	311-199-815	4,266
Inner Harbor Promenade	20.205	BHF3069(11)E	243-027-815	6,500
Key Highway: Covington to Cross	20.205	B96-MC-24-0010	AW-184-A21 & AW-184-B51	1,346
Lafayette Ave. Bridge Over Amtrak	20.205	UOG #052-44113	311-210-815	94,727
Lakewood Ave. Storm Drain Extention from Outfall to Dillon St.	20.205	BHF-119-1(5)	269064815	14,776
Liberty Heights Ave. Bridge Crossing	20.205	C240621-44	316-002-815	121,001
Mount Street Bridge over Amtrak	20.205	DPU-0031(001)E	315-022-815	(20,919)
O'Donnell Street Bridge	20.205	STP-2000(999)N	269-054-815	181,779
		BRO-1(414)E	269-040-815/269-55-815	42,078

**CITY OF BALTIMORE - SINGLE AUDIT  
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FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Paper Mill Road Bridge Construction	20.205	52-600769	314-001-815	73,442
Potee Street Bridge over Conrail RR (PE)	20.205	HP-0459-(002)	269-020-815	97,798
Project Vision 1996 "B"	20.205	STP-1(475)	314-009-815	10,400
Reisterstown Road: N. Parkway to NCL	20.205	BRF-NBIS(097)E	311-207-815	(2,628)
Resurfacing Project Vision	20.205	IX-3045(3)	314-010-815	2,527
Resurfacing: Pennington Avenue Co.	20.205		315-017-815	1,900
Roland Avenue Enhancement Project	20.205	IM-IR-83-1(87)4	AW-987-5125	7,364
Russell Street Bridge Over Gwynn Falls	20.205	IX-3069(12)N	269-032-815	2,500
Russell Street Bridge Over Gwynns Falls	20.205	STP-3183-(E)	269-012-815	2,500
Sandtown Winchester - FY2002 Urban Youth Corp Training	20.205	96-LB-VX-3615	317-007-85	491,978
Traffic Signal Controller Replacement	20.205	BHM-3062(2)/BHF-306	318-001-815	4,628
Traffic Signal Reconstruction - Phase II	20.205	IX-IXG-3017(10)	315-024-815	2,025
U.S. 40 West Landscaping	20.205	BMH-3056(2)	AW8095125	6,602
Wickens Ave. Bridge O/MD RR	20.205	BRF3071(2)N	311-074-815	5,000
East-West Transit Connector	20.500	1395-8(2)		464,063
Ridesharing	20.512			<u>2,596</u>
TOTAL MARYLAND STATE DEPARTMENT OF TRANSPORTATION				<u>\$11,580,844</u>
TOTAL DEPARTMENT OF TRANSPORTATION				<u>\$11,714,205</u>
DEPARTMENT OF TREASURY				
DIRECT GRANTS				
G.R.E.A.T. Program (Gang Resistance Education & Training)	21	(3-b)	9/5010/0004	<u>230,605</u>
TOTAL DIRECT GRANTS				<u>\$230,605</u>
TOTAL DEPARTMENT OF TREASURY				<u>\$230,605</u>
EQUAL EMPLOYMENT OPPORTUNITY COMMISSION				
DIRECT GRANTS				
Equal Employment Opportunity	30.002			1,037

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Equal Employment Opportunity	30.002			<u>50,563</u>
TOTAL DIRECT GRANTS				<u>\$51,600</u>
TOTAL EQUAL EMPLOYMENT OPPORTUNITY COMMISSION				<u>\$51,600</u>
ENVIRONMENTAL PROTECTION AGENCY				
DIRECT GRANTS				
Back River Plant Odor Control	66.418	BRF-3149(3)		133,716
Central Process Monitoring & Control at BR	66.418	BRF-IX-OOOS(76)	SC 720	8,105
Chlorine Distribution System: at BRWWTP	66.418	AC/HP 1263(1)N	SC 5506	2,250
Eastern Ave. Sewer Mains - State Revolving Loan Fund	66.418	BHF-3378(001)E	C240-882-01L	5,341
SC728 - New Nitrification/Denitrification	66.418	BHM-3012(6)N/BHM-3		634,119
SC740 - MOD II - Back River	66.418			51,716
Sludge Thickening at Back River	66.418	52-600769	SC 736	1,364,359
Comm. Based Childhood Lead Poisoning Prev. FY2001	66.802	MD06B94-1101		238,811
Brownfield Incentive Fund	66.811			<u>459,836</u>
TOTAL DIRECT GRANTS				<u>\$2,898,253</u>
MARYLAND STATE DEPARTMENT OF THE ENVIRONMENT				
Back River Sludge Dewatering - State Revolving Loan Fund	66.458	BHM-3047(3)N/BHM-S	WQ98-032-03L	4,054,022
Brooklyn Pumping Station - State Revolving Loan Fund	66.458	C240621-43	WQ98-040-03L	301,770
Dundalk Pumping Station - State Revolving Loan Fund	66.458	C240621-40	WQ98-040-03L	651,271
PWWTP - Sludge Processing Facility - State Revolving Loan Fund	66.458	MD-03-0087-00	C240001-98	1,221,890
PWWTP-Oxygen Reactor Renovation - State Revolving Loan Fund	66.458	STP-000S(428)E	WQ98-035-03L	1,297,114
PWWTP-Primary Settling Tank - State Revolving Loan Fund	66.458	STP-G-0005(486)E	WQ98-034-03L	<u>2,707</u>
TOTAL MARYLAND STATE DEPARTMENT OF THE ENVIRONMENT				<u>\$7,528,774</u>
TOTAL ENVIRONMENTAL PROTECTION AGENCY				<u>\$10,427,027</u>
DEPARTMENT OF ENERGY				

**CITY OF BALTIMORE - SINGLE AUDIT  
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<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
MARYLAND STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT				
Kansas Stripperwell FY '90	81 (3-c)		DCA/WE-04-90-03	49
Kansas Stripperwell FY '91	81 (3-c)	52-6002033	CAA/WE-06-91-03	4,091
Kansas Stripperwell FY '92	81 (3-c)	52-6002033	CAA/WE-06-92-03	207
Kansas Stripperwell FY '93	81 (3-c)		CAA/WE/KAN/06-93-03	(4,347)
Kansas Stripperwell FY '94	81 (3-c)		CAA/WE/KAN/06-94-03	(11,367)
Kansas Stripperwell FY '95	81 (3-c)		C00 33 46 EA4	11,367
Weatherization (DOE)	81.042			(664,065)
Weatherization (DOE) FY1997	81.042		SOOP7000732A	67
Weatherization (DOE) FY2000	81.042		SOOP0200327	(305)
Weatherization Assistance for Low Income Persons	81.042			<u>605,279</u>
TOTAL MARYLAND STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT				<u>(\$59,024)</u>
TOTAL DEPARTMENT OF ENERGY				<u>(\$59,024)</u>
FEDERAL EMERGENCY MANAGEMENT AGENCY				
DIRECT GRANTS				
Community Based Arson Awareness	83.534	96-CL-WX-0052		<u>(790)</u>
TOTAL DIRECT GRANTS				<u>(\$790)</u>
MARYLAND EMERGENCY MANAGEMENT AND CIVIL DEFENSE AGENCY				
Emergency Management Assistance Program FY2001	83.552		210600	14,743
Emergency Management Assistance Program FY2002	83.552		210600	<u>30,370</u>
TOTAL MARYLAND EMERGENCY MANAGEMENT AND CIVIL DEFENSE AGENCY				<u>\$45,113</u>
TOTAL FEDERAL EMERGENCY MANAGEMENT AGENCY				<u>\$44,323</u>
DEPARTMENT OF EDUCATION				
MARYLAND STATE DEPARTMENT OF EDUCATION				

**CITY OF BALTIMORE - SINGLE AUDIT  
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<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Infants & Toddlers - Consolidated Local Implementation Grant	84.027		130800	57,879
Infants & Toddlers - Consolidated Local Implementation Grant	84.027		SG030744	(12,875)
Infants & Toddlers - Consolidated Local Implementation Grant	84.027	H64/CCH306546-03	930594	22,677
Infants & Toddlers - Consolidated Local Implementation Grant	84.027	H64/CCH306546-09-02	SG233890	142,603
Infants & Toddlers - Consolidated Local Implementation Grant	84.181		130800	352,607
Infants & Toddlers - Consolidated Local Implementation Grant	84.181		SG030744	(71,830)
Infants & Toddlers - Consolidated Local Implementation Grant	84.181	H64/CCH 306546-01	930594	126,513
Infants & Toddlers - Consolidated Local Implementation Grant	84.181	H64/CCH306546-09	SG233890	868,767
TOTAL MARYLAND STATE DEPARTMENT OF EDUCATION				<u>\$1,486,341</u>
MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE				
Substance Abuse Prevention Program FY1999	84.186		MU 505 ADP	(56)
Substance Abuse Prevention Program FY2000	84.186	BR H89 001707-0	MU 505 ADP	3,214
Substance Abuse Prevention Program FY2001	84.186		MU 505 ADP	8,805
Substance Abuse Prevention Program FY2002	84.186	1H79TI1234301	MU 505 ADP	44,454
TOTAL MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE				<u>\$56,417</u>
MARYLAND GOVERNOR'S OFFICE FOR CHILDREN AND YOUTH				
Reaching Families Early FY1996	84.181	5 H89 HA00017-09	9624 D 96	1,558
TOTAL MARYLAND GOVERNOR'S OFFICE FOR CHILDREN AND YOUTH				<u>\$1,558</u>
TOTAL DEPARTMENT OF EDUCATION				<u>\$1,544,316</u>
DEPARTMENT OF HEALTH AND HUMAN SERVICES				
DIRECT GRANTS				
FEMA Assistance to Fire Fighters	83.554			106,050
Tuberculosis Control	93.116			288,882
Tuberculosis Control Program/AIDS FY1999	93.116			36,000
Tuberculosis Control Program/AIDS FY2000	93.116			51,416
Tuberculosis Elimination and Laboratory	93.116			600,806



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<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Healthy Schools/Healthy Communities	93.151			428,159
Healthy Schools/Healthy Communities FY1999	93.151			(52,017)
Healthy Schools/Healthy Communities FY2000	93.151			(118,556)
Healthy Schools/Healthy Communities FY2001	93.151			154,126
Baltimore Project (OSAP)	93.169	02-SCA-MD-017		(27,996)
Compr. Treatment of Uninsured City Residents	93.230	2 H89 HA00017-10		1,073,396
Elementary School Violence Prevention and Intervention	93.230	S98-MC-24-0001		13,269
HIV Prevention Services	93.230			25,225
Targeted Capacity Addiction	93.230			438,050
Targeted Capacity Addiction	93.230			520,649
Targeted Capacity Mobile	93.230	5H79TI1157602		348,287
Targeted Capacity Mobile	93.230	5H79TI1157603		252,984
Yana Tamar Project - SAMHSA	93.230	MD06HAD0010198		183,664
CDC Chronic Disease	93.283	S01MC240001		51,351
Community Food and Nutrition FY1996	93.571			17,596
Comprehensive Child Care Services Planning Investment Fund	93.596		NOOP7014324	26,338
CAA Children's Services - Early Head Start FY2000	93.600	EMW-2001-FG-00590		16,207
CAA Children's Services - Early Head Start FY2001	93.600	2000-TE-CX0100		304,303
CAA Children's Services - Early Head Start FY2002	93.600	2001-LB-BX-2915		2,161,619
CAA Children's Services - Head Start FY1999	93.600	2001-UL-WX-0032		1,395
CAA Children's Services - Head Start FY2000	93.600	00-020D		(228,063)
CAA Children's Services - Head Start FY2001	93.600	1999-2S-2X-0104		1,758,011
CAA Children's Services - Head Start FY2002	93.600	2001-CKWX-0129		20,345,188
HIV Emergency	93.914			3,424,495
Ryan White Title I - HIV Emergency Relief FY1998	93.914			(1,711)
Ryan White Title I - HIV Emergency Relief FY1999	93.914	R30/CCR307116-03		(8,721)
HIV Emergency	93.915			12,192,768
HIV Emergency	93.915			32,676
Healthy Start	93.926			412,817
Healthy Start FY1998	93.926	U30/CCU317876-02		67,125
Healthy Start FY2001	93.926			468,497

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Res Demo STD Treatment	93.941			156,726
Res Demo STD Treatment	93.941			(7,627)
Sexually Transmitted Disease Accelerated Prevention Campaign FY1998	93.977			22
Sexually Transmitted Disease Accelerated Prevention Campaign FY1999	93.977			95,276
Sexually Transmitted Disease Accelerated Prevention Campaign FY2000	93.977			337,093
Sexually Transmitted Disease Accelerated Prevention Campaign FY2001	93.977			1,187,087
Sexually Transmitted Disease Accelerated Prevention Campaign FY2001	93.977			512,294
Evaluation of STD Professional Education	93.978			(308)
Evaluation of STD Professional Education	93.978			(1)
Evaluation of STD Professional Education	93.978			(2)
STD Translational Research	93.978	STP-2001 (999)		120,060
STD Translational Research	93.978	STPG-CRPL(39)N		179,709
<b>TOTAL DIRECT GRANTS</b>				<u><b>\$47,944,614</b></u>
<b>MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE</b>				
Tuberculosis Control	93.116		CH 441 MMC	164,870
Tuberculosis Control	93.116	MDLHC0092-98	CH 441 MMC	187,719
AIDS Prevention - Public Information	93.118		AD 363 PUB	(708)
AIDS Prevention - Public Information	93.118	5-H86-SP01158-04	AD 363 PUB	(19)
AIDS/HIV Prevention - Street Outreach	93.118		AD 411 YOP	(1,890)
Primary Care Cooperative Agreement FY1998	93.130		FH 764 PCC	(1)
Primary Care Cooperative Agreement FY2000	93.130		FH 764 PCC	(242)
Primary Care Cooperative Agreement FY2001	93.130		FH 764 PCC	(202)
Primary Care Cooperative Agreement FY2002	93.130		FH 764 PCC	60,750
Pediatric AIDS	93.153		AD 341 HRS	527
Pediatric AIDS	93.153		AD 431 HRS	55
Federal Family Planning Services FY1998	93.217		FH 201 FFP	(106)
Reproductive Health/Family Planning	93.217		FH 201 FFD	462,853
Reproductive Health/Family Planning	93.217		FH 201 FFP	(17,577)
Reproductive Health/Family Planning	93.217		FH 201 FFP	610,838
Abstinence Plus Project	93.235	98-LB-VX-2832	CH 594 TPP	18,344

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Baltimore City Immunization Program FY1993	93.268		CH 054 IMM	8
Baltimore City Immunization Program FY1999	93.268		CH 054 IMM	223
Baltimore City Immunization Program FY2000	93.268	AD105300055	CH 054 IMM	50,202
Baltimore City Immunization Program FY2001	93.268	AD-11706-01-55	CH 054 IMM	64,912
Baltimore City Immunization Program FY2002	93.268		CH 054 IMM	489,061
Immunization - Hepatitis B	93.268	R30/CCR307116-04	CH 350 IMM	433
Immunization - Hepatitis B	93.268	R30/CCR307116-04-2	CH 350 IMM	76,346
Public Health Preparedness and Response to Terrorism	93.283		CH 756 PHP	91
Refugee Health - Fee for Services	93.566		CH 412 REF	7,380
Refugee Health - Fee for Services	93.566		CH 412 REF	72,580
Refugee Health - ORR	93.576	U30/CCU 317876-03	CH 732 ORR	2,000
Administrative Care Coordination	93.778		MA 005 EPS	(52,601)
Administrative Care Coordination	93.778		MA 005 EPS	1,224,784
Administrative Care Coordination	93.778		MA 005 EPS	2,238
Administrative Care Coordination	93.778		MA 005 EPS	265,722
General Transportation Services FY1996	93.778		MA 365 GTS	(93,445)
General Transportation Services FY1997	93.778		MA 365 GTS	518,793
General Transportation Services FY1998	93.778		MA 365 GTS	(38,850)
General Transportation Services FY1999	93.778		MA 365 GTS	(1,452,724)
General Transportation Services FY2000	93.778		MA 365 GTS	58,521
General Transportation Services FY2001	93.778		MA 365 GTS	1,177,167
General Transportation Services FY2002	93.778		MA 365 GTS	2,833,301
Medical Day Care for the Elderly Title XIX	93.778	G H2D CS00071, 00086	MA-055-DCE	784,243
PWC Eligibility	93.778	MDLHB0140-99	MA 157 ACM	(14,800)
PWC Eligibility	93.778	MDLHB0140-99	MA 157 ACM	282
PWC Eligibility	93.778	MDLHC0092-98	MA 157 ACM	644,756
Pediatric AIDS	93.917		AD 341 HRS	290
Ryan White II - Consortia Services FY2000	93.917	436A017/08	AD 419 CON	(3,419)
Ryan White II - Consortia Services FY2001	93.917	436A017/09	AD 419 CON	889,236
Ryan White II - Consortia Services FY2002	93.917	D61357008155	AD 419 CON	2,275,526
Breast & Cervical Cancer Program - Early Detection FY1996	93.919		FH 447 CSC	(526)

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
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<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Breast & Cervical Cancer Program - Early Detection FY1997	93.919		FH 447 CSC	9,907
Breast & Cervical Cancer Program - Early Detection FY1998	93.919		FH 447 CBC	(8,233)
Breast & Cervical Cancer Program - Early Detection FY1999	93.919		FH 447 CBC	(17,805)
Breast & Cervical Cancer Program - Early Detection FY2000	93.919		FH 447 CBC	26,595
CDC Breast and Cervical Cancer FY2001	93.919		FH 447 CBC	(12,734)
Early Detection and Control Breast & Cervical Cancer	93.919		FH 447 EDC	22,515
Alcohol and Drug Abuse	93.940	MD06C001-003	AD 518 ADA	332,940
Community Level Prevention	93.940		AD 610 CLP	238,019
Community Level Prevention	93.940		AD 610 CLP	167
Community Level Prevention	93.940	AZ-10110-00-60	AD 610 CLP	83,404
Health Education and Risk Reduction	93.940	02-SRA-MD-056	AD 364 HER	(3,444)
Health Education and Risk Reduction	93.940	436A017/10	AD 364 HER	63,482
Health Education and Risk Reduction	93.940	436A017/11	AD 364 HER	534,630
HIV Partner Notification	93.940		CH 375 PTR	16
HIV Partner Notification FY2001	93.940		CH 375 PTR	(24,570)
HIV Partner Notification FY2002	93.940		CH 375 PTR	99,069
Local Prevention Initiatives	93.940		AD 243 CTS	757,062
Local Prevention Initiatives	93.940	CCU 315545-01-1	AD 243 CTS	76,462
Prevention Case Management	93.940		AD 520 PCM	1,666
UJIMA Demonstration Project	93.940		AD 574 UJI	507
UJIMA Plus Demonstration Project	93.940		AD 574 UJI	136,338
UJIMA Plus Demonstration Project	93.940	HSCI-00-070-NA	AD 574-UJI	405,595
AIDS Surveillance FY2000	93.944		AD 407 SUR	16,557
AIDS Surveillance FY2001	93.944		AD 407 SUR	(4,420)
AIDS Surveillance FY2002	93.944	URI/CCU 315545-02	AD 407 SUR	101,621
Seroepidemiology FY2000	93.944		AD 497 EPI	(3,245)
Addiction Services Block Grant FY1997	93.959		AS 019 ABG	(467)
Addiction Services Block Grant FY1999	93.959		AS 019 ABG	(207)
Addiction Services Block Grant FY2000	93.959		AS 019 ABG	55,470
Alcoholism & Drug Block Grant FY2001	93.959	H64/CCH306546-05	AS 019 ABG	447,798
Alcoholism & Drug Block Grant FY2002	93.959		AS 019 ABG	6,991,289

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Substance Abuse Prevention Program FY1999	93.959	1H79TI1288301	MU 505 ADP	(476)
Substance Abuse Prevention Program FY2000	93.959	5 H89 HA00017-08	MU 505 ADP	15,185
Substance Abuse Prevention Program FY2001	93.959		MU 505 ADP	41,757
Substance Abuse Prevention Program FY2002	93.959	1H79TI1234301	MU 505 ADP	165,294
Target Cities Award - Baltimore Substance Abuse FY1996	93.959	88-JFCX-0024	AS 029 ABG	358
Target Cities Award - Baltimore Substance Abuse FY1998	93.959		AS 029 ABG	180,657
Rat Control Program FY1999	93.991	S00-MC-24-0001	LH 001 RAT	1,142
Rat Control Program FY2000	93.991	MD06H96-0085	LH 001 RAT	(145,882)
Rat Control Program FY2001	93.991	MD06H98-F001	LH 001 RAT	128,472
Rat Control Program FY2002	93.991	S99-MC-24-0001	LH 001 RAT	387,949
Care Coordination for SSI Eligible Children	93.994		FH 421 SSI	80,210
Care Coordination for SSI Eligible Children FY2000	93.994		FH 421 SSI	1,355
Care Coordination for SSI Eligible Children FY2001	93.994		FH 421 SSI	14,374
Children Adolescent Health Advocacy Program FY2001	93.994	H25/CCH304322-09-3	FH 219 PYD	34,549
Children/Adolescent Health Advocacy Program FY2002	93.994		FH 219 PYD	97,018
Comprehensive Children and Youth Services FY1998	93.994	H25/CCH304322-11-2	FH 022 MCH	(530)
Comprehensive Children and Youth Services FY2000	93.994	H25/CCH304322-12	FH 022 MCH	170,311
Comprehensive Children and Youth Services FY2001	93.994	H25/CCH304322-10-2	FH 022MCH	612,100
Comprehensive Children and Youth Services FY2002	93.994	H25/CCH304S22-08	FH 022 MCH	1,205,146
CORE Public Health Services FY2002	93.994		CH-560CFT	818,453
Crenshaw Perinatal Initiative, Phase III	93.994	97-LB-VX-2832	CH 467 PHI	32,167
Improved Pregnancy Outcome	93.994		FH 892 IPO	447,638
Improved Pregnancy Outcome	93.994		FH 892 IPO	(529)
Improved Pregnancy Outcome	93.994	1 H49 MC 00085-01	FH 892 IPO	253
Improved Pregnancy Outcome	93.994	STH-24C004-06-2	FH 892 IPO	(24,127)
ITP/Developmental Pediatrics	93.994	B01NIMDBA-0002	CH 487 ITP	4,101
ITP/Developmental Pediatrics	93.994	NA97020164	CH 487 ITP	34,421
ITP/Developmental Pediatrics	93.994	NA970Z0164	CH 487 ITP	18,943
Lead Paint Poisoning Prevention FY1999	93.994	U52/CCU300466-18	FH 181 MCH	(7,888)
Lead Paint Poisoning Prevention FY2000	93.994	U52/CCU300466-19-1	FH 181 MCH	(927)
Lead Paint Poisoning Prevention FY2001	93.994	U52/CCU300466-20-2	FH 181 MCH	214,192

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
Lead Paint Poisoning Prevention FY2002	93.994	U52/CCU300466-21	FH 181 MCH	361,779
Perinatal Health Initiative	93.994		CH 467 PHI	<u>(24,720)</u>
TOTAL MARYLAND STATE DEPARTMENT OF HEALTH AND MENTAL HYGIENE				<u>\$26,455,670</u>
MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				
Cooperative Reimbursement	93.563		CSEA/CR-02-027	456,814
Cooperative Reimbursement	93.563	90C00935	CSEA/CR-00-027	10,250
Cooperative Reimbursement	93.563	B97-MC-24-0010	CSEA/CR-00-030	268,400
Cooperative Reimbursement	93.563	JA1B-2000-1006	CSEA/CR-01-027	(2,672)
Cooperative Reimbursement - Sheriff FY2002	93.563		CSEA/CR-02-029	118,311
Domestic Relations Masters - Cooperative Reimbursement Agreement	93.563	B86-MC-24-0010	CSEA/CR-00-030	16,317
Low Income Energy Assistance Program FY2001	93.568		CSA/EA/99-039	240,050
Low Income Energy Assistance Program/Maryland Energy Assistance Program	93.568	01-073	CSA/EA-07/01-039	1,837,574
Maryland Energy Assistance Program FY1995	93.568		CSA/EA-07/95-039	16
Maryland Energy Assistance Program FY1999	93.568		CSA/EA/99-039	2,680
Maryland Energy Assistance Program FY2000	93.568		CSA/EA/99-039	114
Child-Centered Mediation Project	93.652	B94-MC-24-0010		<u>100,562</u>
TOTAL MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES				<u>\$3,048,416</u>
MARYLAND STATE OFFICE ON AGING				
Aging & Retirement Education	93.041			61,004
Older Americans Act Title III E	93.043	MD06T150770	3-24-AAA-002	610,003
Title IIIF - Preventive Health Services	93.043	MDLAG0045-96	3-24-AAA-002	300
Supportive Services Title IIIB FY2000	93.044	5H2DCS00071-07	3-24-AAA-002	2,059,966
Home Delivered Meals Title IIIC-2 FY2001	93.045	CS HHS 0019	3-24-AAA-002	342,819
Nutrition Elderly Title IIIC-1	93.045	MD06B93-1297	3-24-AAA-002	1,438,609
Older Refugee Self-sufficiency Project	93.576		5-24-AAA-002	322,980
Curbing Abuse in Medicare and Medicaid	93.779		4-24-AAA-002	12,160
Senior Health Insurance Program	93.779	S/2 H2D	ST-2215-002	<u>38,896</u>
TOTAL MARYLAND STATE OFFICE ON AGING				<u>\$4,886,737</u>

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
MARYLAND STATE DEPARTMENT OF THE ENVIRONMENT				
Comm. Based Childhood Lead Poisoning Prev. FY1996	93.197			(236,179)
Comm. Based Childhood Lead Poisoning Prev. FY2000	93.197			(2,571)
Community Based Childhood Lead Poisoning	93.197			82,082
Community Based Childhood Lead Poisoning	93.197			<u>(156,692)</u>
TOTAL MARYLAND STATE DEPARTMENT OF THE ENVIRONMENT				<u>(\$313,360)</u>
MARYLAND STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT				
Community Services Block Grant FY1994	93.569		C003479Y	8
Community Services Block Grant FY1995	93.569		C003827Y	286
Community Services Block Grant FY1997	93.569		S00P7001812	6,331
Community Services Block Grant FY1998	93.569		S00P8001050	1,015
Community Services Block Grant FY1999	93.569			28,731
Community Services Block Grant FY2000	93.569		SOOP0200687	7,581
Community Services Block Grant FY2001	93.569			933,057
Community Services Block Grant FY2002	93.569			<u>1,629,734</u>
TOTAL MARYLAND STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT				<u>\$2,606,743</u>
TOTAL DEPARTMENT OF HEALTH AND HUMAN SERVICES				<u>\$84,628,820</u>
DIRECT GRANTS				
Retired Senior Volunteer Program	94.002			20,144
Retired Senior Volunteer Program FY2000	94.002			56,809
Retired Senior Volunteer Program FY2001	94.002			95,253
Senior Companion Program	94.016			298,435
Senior Companion Program FY1998	94.016			114
Senior Companion Program FY1999	94.016			(92,912)
Senior Companion Program FY2000	94.016			26,060
Senior Companion Program FY2001	94.016			<u>(1,495)</u>

**CITY OF BALTIMORE - SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANT/PASS-THROUGH GRANTOR/ GRANT TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>FEDERAL IDENTIFICATION NUMBER (4)</b>	<b>STATE GRANT IDENTIFICATION NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>
TOTAL DIRECT GRANTS				<u>\$402,408</u>
TOTAL				<u>\$402,408</u>
TOTAL EXPENDITURE OF FEDERAL AWARDS				<u><u>\$229,850,780</u></u>



**CITY OF BALTIMORE SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SUMMARY BY FEDERAL PROGRAM)  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANTOR</b>	<b>FEDERAL PROGRAM TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>	<b>PAYMENTS MADE TO SUBRE- CIPIENTS</b>
DEPARTMENT OF AGRICULTURE	Food Distribution	10.550	\$262,554	
DEPARTMENT OF AGRICULTURE	Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	1,452,451	\$80,618
DEPARTMENT OF AGRICULTURE	Child and Adult Care Food Program	10.558	6,067,293	100
DEPARTMENT OF AGRICULTURE	Summer Food Service Program for Children	10.559	1,585,025	
DEPARTMENT OF AGRICULTURE	Emergency Food Assistance Program (Administrative Costs)	10.568	955,193	
DEPARTMENT OF COMMERCE	Economic Development - Support for Planning Organizations	11.302	66,618	
DEPARTMENT OF COMMERCE	Coastal Zone Management Administration Awards	11.419	47,983	
DEPARTMENT OF COMMERCE	Technology Opportunities	11.552	1,738	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Community Development Block Grants/ Entitlement Grants	14.218	29,877,433	9,266,429
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Urban Development Action Grants/ Repayments	14.221	12,187	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Emergency Shelter Grants Program	14.231	1,138,281	1,043,733
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Supportive Housing Program	14.235	7,655,173	7,507,211
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Shelter Plus Care	14.238	2,902,590	2,902,590
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	HOME Investment Partnerships Program	14.239	7,838,607	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Housing Opportunities for Persons with AIDS	14.241	6,922,634	3,817,313
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Community Development Block Grant/Economic Development Initiative	14.246	300,378	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	CDBG-Section 108 Loan Guarantees	14.248	2,642,653	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	New Approach Anti-Drug Grants	14.312	62	
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Lead-Based Paint Hazard Control in Privately-Owned Housing	14.900	1,173,836	1,169,468
DEPARTMENT OF JUSTICE	U.S. Dept. of Justice - Asset Forfeitures	16	547,746	(3-a)
DEPARTMENT OF JUSTICE	Domestic Preparedness Equipment Support Program	16.007	175,155	
DEPARTMENT OF JUSTICE	Juvenile Accountability Incentive Block Grants (JAIBG)	16.523	238,756	
DEPARTMENT OF JUSTICE	Juvenile Justice and Delinquency Prevention-Allocation to States	16.540	47,618	
DEPARTMENT OF JUSTICE	Juvenile Justice and Delinquency Prevention - Special Program	16.541	634,621	
DEPARTMENT OF JUSTICE	Justice Research, Development, and Evaluation Project Grants	16.560	(121,834)	
DEPARTMENT OF JUSTICE	Crime Victim Assistance	16.575	189,952	
DEPARTMENT OF JUSTICE	Byrne Formula Grant Program	16.579	2,780,464	624,373
DEPARTMENT OF JUSTICE	Edward Byrne Memorial State & Local Law Enforcement Assistance Discretionary Grants	16.580	(495)	
DEPARTMENT OF JUSTICE	Violence Against Women Formula Grants	16.588	119,578	
DEPARTMENT OF JUSTICE	Grants to Encourage Arrest Policies	16.590	53,597	
DEPARTMENT OF JUSTICE	Local Law Enforcement Block Grants Program	16.592	4,838,724	850,216

**CITY OF BALTIMORE SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SUMMARY BY FEDERAL PROGRAM)  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANTOR</b>	<b>FEDERAL PROGRAM TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>	<b>PAYMENTS MADE TO SUBRE- CIPIENTS</b>
DEPARTMENT OF JUSTICE	Executive Office for Weed and Seed	16.595	97,372	
DEPARTMENT OF JUSTICE	Community Prosecution and Project Safe Neighborhood	16.609	88,162	
DEPARTMENT OF JUSTICE	Public Safety Partnership and Community Policing Grants	16.710	8,777,527	
DEPARTMENT OF JUSTICE	Police Corps	16.712	305,026	
DEPARTMENT OF LABOR	Senior Community Service Employment Program	17.235	364,000	
DEPARTMENT OF LABOR	Employment and Training Assistance - Dislocated Workers	17.246	1,150,271	595,192
DEPARTMENT OF LABOR	Employment and Training Research and Development Projects	17.248	172	
DEPARTMENT OF LABOR	Employment Services and Job Training - Pilot and Demonstration Programs	17.249	(1,886)	
DEPARTMENT OF LABOR	Job Training Partnership Act	17.250	(1,730,316)	
DEPARTMENT OF LABOR	Welfare-To-Work Grants to States and Localities	17.253	8,646,406	5,765,931
DEPARTMENT OF LABOR	Workforce Investment Act Adult Program, Youth Activities, and Dislocated Workers	17.258	7,246,969	2,137,213
DEPARTMENT OF LABOR	WIA Youth Program	17.259	5,493,181	2,033,715
DEPARTMENT OF LABOR	WIA Dislocated Workers	17.260	2,773,815	662,379
DEPARTMENT OF LABOR	Youth Opportunity Grants	17.263	7,249,230	3,380,402
DEPARTMENT OF TRANSPORTATION	Highway Planning and Construction	20.205	11,114,185	
DEPARTMENT OF TRANSPORTATION	Federal Transit Capital Improvement Grants	20.500	464,063	
DEPARTMENT OF TRANSPORTATION	Federal Transit Technical Studies Grants	20.505	129,349	
DEPARTMENT OF TRANSPORTATION	Federal Transit Technical Assistance	20.512	2,596	
DEPARTMENT OF TRANSPORTATION	State and Community Highway Safety	20.600	4,012	
DEPARTMENT OF TREASURY	Gang Resistance Education and Training	21	230,605	(3-b)
EQUAL EMPLOYMENT OPPORTUNITY COMMISSION	Employment Discrimination - State and Local Fair Employment Practices Agency Contracts	30.002	51,600	
ENVIRONMENTAL PROTECTION AGENCY	Construction Grants for Wastewater Treatment Works	66.418	2,199,606	
ENVIRONMENTAL PROTECTION AGENCY	Capitalization Grants for State Revolving Funds	66.458	7,528,774	
ENVIRONMENTAL PROTECTION AGENCY	Superfund State Site - Specific Cooperative Agreements	66.802	238,811	
ENVIRONMENTAL PROTECTION AGENCY	Brownfield Pilots Cooperative Agreements	66.811	459,836	
DEPARTMENT OF ENERGY	Kansas Stripperwell	81	(3-c)	
DEPARTMENT OF ENERGY	Weatherization Assistance for Low-Income Persons	81.042	(59,024)	
FEDERAL EMERGENCY MANAGEMENT AGENCY	Emergency Management - State and Local Assistance	83.534	(790)	
FEDERAL EMERGENCY MANAGEMENT AGENCY	Emergency Management Performance Grants	83.552	45,113	
FEDERAL EMERGENCY MANAGEMENT AGENCY	Assistance to Firefighters Grant	83.554	106,050	
DEPARTMENT OF EDUCATION	Special Education - Grants to States	84.027	210,284	

**CITY OF BALTIMORE SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SUMMARY BY FEDERAL PROGRAM)  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANTOR</b>	<b>FEDERAL PROGRAM TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>	<b>PAYMENTS MADE TO SUBRE- CIPIENTS</b>
DEPARTMENT OF EDUCATION	Special Education - Grants for Infants and Families with Disabilities	84.181	1,277,615	601,092
DEPARTMENT OF EDUCATION	Safe and Drug-Free Schools and Communities	84.186	56,417	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Title VII, Chapter 2 - Ombudsman	93.041	61,004	53,900
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Special Programs for the Aging-Title III, Part F-Disease Prevention and Health Promotion	93.043	610,303	41,325
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Special Programs for the Aging-Title III, Part B-Grants for Supportive Svcs & Senior Centers	93.044	2,059,966	1,057,252
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Special Programs for the Aging-Title III, Part C-Nutrition Services	93.045	1,781,428	563,546
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Project Grants and Cooperative Agreements for Tuberculosis Control Program	93.116	1,329,693	586,624
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Acquired Immunodeficiency Syndrome (AIDS) Activity	93.118	(2,617)	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Primary Care Services-Resource Coordination and Development Primary Care Offices	93.130	60,305	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Health Center Grants for Homeless Populations	93.151	411,712	72,296
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Demonstration Program for Children, Adolescents, and Women	93.153	582	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Model Projects for Pregnant and Postpartum Women and Their Infants	93.169	(27,996)	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Childhood Lead Poisoning Prevention Projects	93.197	(313,360)	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Family Planning - Services	93.217	1,056,008	134,670
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Consolidated Knowledge Development and Application Program	93.230	2,855,524	2,768,753
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Abstinence Education	93.235	18,344	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Immunization Grants	93.268	681,185	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Centers for Disease Control and Prevention - Investigations and Technical Assistance	93.283	51,442	4,000
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Child Support Enforcement	93.563	867,420	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Refugee and Entrant Assistance-State Administered Program	93.566	79,960	79,960
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Low-Income Home Energy Assistance	93.568	2,080,434	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Community Services Block Grant	93.569	2,606,743	110,000
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Community Services Block Grant Discretionary Awards-Community Food and Nutrition	93.571	17,596	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Refugee and Entrant Assistance - Discretionary Grants	93.576	324,980	2,000
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Child Care Mandatory and Matching Funds of the Child Care and Development	93.596	26,338	14,600
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Head Start	93.600	24,358,660	23,868,762
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Adoption Opportunities	93.652	100,562	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Medical Assistance Program	93.778	5,857,387	3,325,045
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Health Care Financing Research, Demonstrations and Evaluations	93.779	51,056	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Emergency Relief Project Grants	93.914	3,414,063	3,290,067
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Emergency Relief Formula Grants	93.915	12,225,444	11,623,289

**CITY OF BALTIMORE SINGLE AUDIT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SUMMARY BY FEDERAL PROGRAM)  
FISCAL YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANTOR</b>	<b>FEDERAL PROGRAM TITLE</b>	<b>FEDERAL CFDA NUMBER</b>	<b>DISBURSE- MENTS/ EXPEN- DITURES</b>	<b>PAYMENTS MADE TO SUBRE- CIPIENTS</b>
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Care Formula Grants	93.917	3,161,633	3,054,921
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Cooperative Agreements for State-Based Comprehensive Breast & Cervical Cancer	93.919	19,719	19,719
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Healthy Start Initiative	93.926	948,439	868,377
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Prevention Activities - Health Department Based	93.940	2,701,343	1,517,852
DEPARTMENT OF HEALTH AND HUMAN SERVICES	HIV Demonstration, Research, Public and Professional Education Projects	93.941	149,099	149,099
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Human Immunodeficiency Virus/ Acquired Immunodeficiency Virus Syndrome Surveillance	93.944	110,513	16,500
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Block Grants for Prevention and Treatment of Substance Abuse	93.959	7,896,658	7,896,658
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Preventive Health Services - Sexually Transmitted Diseases Control Grants	93.977	2,131,772	980,847
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Preventive Health Services - Sexually Transmitted Diseases Research and Demonstrations	93.978	299,458	297,340
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Preventive Health and Health Services Block Grant	93.991	371,681	
DEPARTMENT OF HEALTH AND HUMAN SERVICES	Maternal and Child Health Services Block Grant to the States	93.994	4,088,289	4,088,289
	Retired and Senior Volunteer Program	94.002	172,206	
	Senior Companion Program	94.016	<u>230,202</u>	
TOTAL ALL PROGRAMS			<u>\$229,850,780</u>	<u>\$108,923,666</u>

**CITY OF BALTIMORE - SINGLE AUDIT  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

1. We have defined Active Federal Financial Assistance as follows:  
Active Operating Grant - Any operating grant having current fiscal year 2002 expenditures.  
Active Project Grant - Any project grant having current fiscal year 2002 expenditures.  
Other Financial Assistance - Any contract, loan, loan guarantee, property, cooperative agreement, interest subsidy, insurance or direct appropriation having current fiscal year 2002 disbursements.
2. Our Federal Financial Assistance sample plan is as follows (dollar threshold to distinguish between Type A and Type B programs is \$3,000,000):

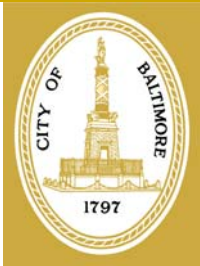
	Federal CFDA Number	Federal Program Title	Number of Awards	Current Per Accounting Records
Total Schedule			532	<u>\$229,850,780</u>
Major Federal Programs	10.558	Child and Adult Care Food Program	10	\$6,067,293
	14.218	Community Development Block Grants/ Entitlement Grants	15	29,877,433
	14.235	Supportive Housing Program	8	7,655,173
	14.239	HOME Investment Partnerships Program	4	7,838,607
	14.241	Housing Opportunities for Persons with AIDS	11	6,922,634
	16.579	Byrne Formula Grant Program	34	2,780,464
	16.592	Local Law Enforcement Block Grants Program	5	4,838,724
	16.710	Public Safety Partnership and Community Policing Grants	10	8,777,527
	17.253	Welfare-To-Work Grants to States and Localities	3	8,646,406
	17.258/259/260	Workforce Investment Act Adult Program, Youth Activities, and Dislocated	34	15,513,965
	17.263	Youth Opportunity Grants	9	7,249,230
	20.205	Highway Planning and Construction	50	11,114,185
	93.044/93.045	Special Programs for the Aging, Title III, Part B & C	3	3,841,394
	93.600	Head Start	7	24,358,660
	93.778	Medical Assistance Program	15	5,857,387
	93.914/93.915	HIV Emergency Relief Projects / Formula Grants	5	15,639,507
	93.917	HIV Care Formula Grants	4	3,161,633
	93.926	Healthy Start Initiative	3	948,439
	93.940	HIV Prevention Activities - Health Department Based	16	2,701,343
	93.959	Block Grants for Prevention and Treatment of Substance Abuse	11	7,896,658
	93.994	Maternal and Child Health Services Block Grant to the States	<u>23</u>	<u>4,088,289</u>
Total Audit Coverage			<u>280</u>	<u>\$185,774,951</u>
% of Total Schedule			<u>52.6%</u>	<u>80.8%</u>

**CITY OF BALTIMORE - SINGLE AUDIT  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

3. These programs have no CFDA Number. The fund sources are as follows:
  - (a) Federal assistance to the City was funded by the forfeited property program Drug Enforcement Administration.
  - (b) Federal assistance to the City was funded by the United States Department of the Treasury.
  - (c) Federal assistance to the City was funded by the Kansas Stripperwell fuel overage fund.
4. In those instances where no federal grant identification is shown, it is because this information could not be determined.
5. All federal CFDA numbers were updated to reflect revisions as of the June 2002 Catalog of Federal Domestic Assistance.
6. The Emergency Food Assistance Program (CFDA Number 10.568) on pages 1 and 2 of this schedule, reflects the value of commodities distributed to the City from the Maryland State Department of Human Resources.

PART IV

REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE



**AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH OMB CIRCULAR A-133**

March 12, 2003

Honorable Joan M. Pratt, Comptroller  
And Other Members of the  
Board of Estimates of the  
City of Baltimore

Compliance

We have audited the compliance of the City of Baltimore, Maryland, with the types of requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2002. The City of Baltimore, Maryland's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Baltimore, Maryland's management. Our responsibility is to express an opinion on the City of Baltimore, Maryland's compliance based on our audit.

The City of Baltimore, Maryland's basic financial statements include the operations of the Baltimore City Public School System and the Enoch Pratt Free Library which incurred a total of \$115,238,784, in federal expenditures during the year ended June 30, 2002. Our audit, described below, did not include the operations of the Baltimore City Public School System and the Enoch Pratt Free Library because they are subject to separate audits in accordance with Federal and State requirements, and separate reports thereon for fiscal year 2002 have been previously issued.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we



plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Baltimore, Maryland's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City of Baltimore, Maryland's compliance with those requirements.

In our opinion, the City of Baltimore, Maryland complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2002. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as item 02-1 through 02-12.

#### Internal Control Over Compliance

The management of the City of Baltimore, Maryland is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Baltimore, Maryland's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the City of Baltimore, Maryland's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 02-13 through 02-16.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable

conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended solely for the information and use of the above specified parties, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Yovonda D. Brooks, CPA  
City Auditor

PART V

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002

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CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

Section I - Summary of Auditors' Results

**Part I – Comprehensive Annual Financial Report**

Type of auditors' report issued:

Unqualified opinion

**Part II – Auditors' Report on Compliance and Internal Control  
Over Financial Reporting**

Internal control over financial reporting:

Material weaknesses identified?

\_\_\_\_\_ Yes X No

Reportable conditions identified that are not considered  
to be material weaknesses?

\_\_\_\_\_ Yes X None reported

Noncompliance material to financial statements noted?

\_\_\_\_\_ Yes X No

**Part III - Supplementary Schedule of Expenditures of Federal  
Awards**

Type of auditor's report issued:

Unqualified opinion

**Part IV – Auditor's Report on Compliance with Requirements  
Applicable to Each Major Program and on Internal  
Control over Compliance**

Internal control over major programs:

Material weaknesses identified?

\_\_\_\_\_ Yes X No

Reportable conditions identified that are not considered  
to be material weaknesses?

X Yes \_\_\_\_\_ None reported

Type of auditor's report issued on compliance for major  
programs?

Unqualified opinion

Any audit findings disclosed that are required to be reported in  
accordance with Section 510(a) or Circular A-133?

X Yes \_\_\_\_\_ No

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Part IV – Auditor’s Report on Compliance with Requirements**  
**Applicable to Each Major Program and on Internal**  
**Control over Compliance (continued)**

Identification of major programs:

<u>CFDA</u> <u>Number</u>	<u>Title</u>
10.558	Child and Adult Care Food Program
14.218	Community Development Block Grants/ Entitlement Grants
14.235	Supportive Housing Program
14.239	HOME Investment Partnership Program
14.241	Housing Opportunities for Persons with AIDS
16.579	Byrne Formula Grant Program
16.592	Local Law Enforcement Block Grants Program
16.710	Public Safety Partnership and Community Policing Grants
17.253	Welfare-To-Work Grants to States and Localities
17.258/259/260	Workforce Investment Act - Adult Programs, Youth Activities, Dislocated Workers
17.263	Youth Opportunity Grants
20.205	Highway Planning and Construction
93.044 / 93.045	Special Programs for the Aging -Title III, Part B-Grants for Supportive Serv. and Sr. Ctr. Special Programs for the Aging -Title III, Part C – Nutrition Services
93.600	Head Start
93.778	Medical Assistance Program
93.914 / 93.915	HIV Emergency Relief Projects Grants
93.917	HIV Care Formula Grants
93.926	Healthy Start Initiative
93.940	HIV Prevention Activities – Health Department Based
93.959	Block Grant for Prevention and Treatment of Substance Abuse
93.994	Maternal and Child Health Services Block Grant to the States

Dollar threshold used to distinguish between Type A and Type B programs: \$3,000,000

Auditee qualified as low-risk auditee?   X   Yes        No

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

Section II – Financial Statement Findings

There are no reportable conditions, material weaknesses, or instances of noncompliance related to the financial statements that are required to be reported in accordance with paragraphs 5.18 through 5.20 of *Government Auditing Standards*.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

Section III – Federal Award Findings and Questioned Costs

*Compliance With Requirements Applicable to Each Major Program*

**Finding #:** 02-1  
**CFDA #:** 16.592, 16.579, 17.253, 17.258/259/260, 17.263  
**Program Titles:** Local Law Enforcement Block Grants Program  
Bryne Formula Grant Program  
Welfare-to-Work Grants  
Workforce Investment Act  
Youth Opportunity Grant

**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

City Agencies Were Not Adhering to Federal Requirements Regarding External Monitoring of Subrecipients

Per the Federal Common Rule, Subpart C, Section .26, grantees are instructed to: (i) determine whether their subrecipients that expend \$300,000 or more in federal awards have been audited in accordance with the Office of Management and Budget (OMB) Circular A-133; (ii) issue timely management decisions on audit findings; (iii) ensure that appropriate corrective action is taken by the subrecipient within six months after receipt of an audit report; and (iv) consider whether the subrecipient audits necessitate adjustment of the City's records.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program. During fiscal year 2002, two of MOCJ's three subrecipients did not have the required financial and compliance audits performed.

The Baltimore City Police Department (BCPD) administers federal program number 16.579 – Bryne Formula Grant Program. During fiscal year 2002, none of BCPD's three subrecipients had the required financial and compliance audits performed.

The Mayor's Office of Employment Development (MOED) administers federal program numbers 17.253 – Welfare-to-Work Grants, 17.258/259/260 – Workforce Investment Act and 17.263 – Youth Opportunity Grants. During fiscal year 2002, three of MOED's seven subrecipients did not have the required financial and compliance audits performed.



CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

We recommend that all City agencies receive audit reports from subrecipients required to have an audit in accordance with OMB Circular A-133, issue timely management decisions on audit findings, and require subrecipients to take timely corrective action on deficiencies identified in audits. We additionally recommend that the effects of subrecipient noncompliance be properly reflected in the City's records.

**Responses:**

The Mayor's Office of Criminal Justice, Baltimore City Police Department and Mayor's Office of Employment Development concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-2  
**CFDA #:** 17.258/259/260, 93.778, 93.914/915, 93.917, 93.926, 93.959, 93.940, 93.994  
**Program Titles:** Workforce Investment Act  
Medical Assistance Program  
HIV Emergency Relief Project Grants  
HIV Care Formula Grants  
Healthy Start Initiative  
Block Grants for Prevention & Treatment of Substance Abuse  
HIV Prevention Programs  
Maternal and Child Health Services Block Grant to the States  
**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

City Agencies Were Not Adhering to Federal Requirements Regarding Internal Monitoring of Subrecipients

The Federal Common Rule, Subpart C, Section .40, requires the grantee to monitor and report program performance. The grantee has the responsibility to monitor itself and its subrecipients, and to report to the federal agency on a scheduled and “as-needed” basis.

The Mayor’s Office of Employment Development (MOED) administers federal program numbers 17.258/259/260 – Workforce Investment Act. During fiscal year 2002, MOED did not demonstrate consistency in monitoring subrecipient activities regarding administration of federal awards.

The Baltimore City Health Department (BCHD) administers federal program numbers 93.778 – Medical Assistance Program, 93.914/915 – HIV Emergency Relief Project Grants, 93.917 – HIV Care Formula Grants, 93.926 – Healthy Start Initiative, 93.959 – Block Grant for Prevention and Treatment of Substance Abuse, 93.940 – HIV Prevention Activities and 93.994 – Maternal and Child Health Services Block Grant to the States. During fiscal year 2002, BCHD failed to monitor subrecipient activities regarding administration of federal awards for sixty-four of seventy subrecipients.

We recommend that all City agencies strictly adhere to federal guidelines regarding monitoring of subrecipients as required by the Federal Common Rule, Subpart C, Section .40.

**Responses:**

The Mayor’s Office of Employment Development and Baltimore City Health Department concur with this finding and their corrective action plans are included in Part VII – Auditees’ Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-3  
**CFDA #:** 14.218, 14.241, 16.592, 93.778  
**Program Titles:** Reference below  
**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

Financial Reports Were Not Supported by the Underlying Accounting Records

The Office of Management and Budget Circular A-133 requires the auditor to determine whether financial reports, submitted to account for federal financial assistance, contain information that is supported by the books and records from which the basic financial reports have been prepared.

As part of our fiscal year 2002 audit, we selected thirty-four final federal financial reports for active awards within all major federal programs, and reviewed and compared these to the underlying books and records. Of those reviewed, the following reports could not be reconciled to the City's accounting records:

<u>PROGRAM TITLE</u>	<u>FEDERAL/ STATE ID NUMBER</u>	<u>REPORT PERIOD</u>	<u>(REV) / EXP REFLECTED ON REPORT</u>	<u>(REV) / EXP PER CITY'S ACCOUNTING RECORDS</u>	<u>(OVER) / UNDER REPORTED</u>
CFDA # 14.218 Community Development Block Grants	B00-MC-24-0010	7/1/00-6/30/01	\$33,349,079	\$33,319,079	\$(30,000) (A)
CFDA # 16.592 Local Law Enforcement Block Grant III	98-LB-VX-2832	10/1/98-9/30/00	4,708,555	5,450,479	741,924
CFDA # 93.778 Medical Assistance Program	MA005EPS	7/1/00-6/30/01	3,563,771	3,583,599	19,828

(A) Additionally, DHCD carried forward the incorrect unexpended balance from FY '99 resulting in a difference of \$322,500.

We determined that expenditures for the above federal financial reports did not reconcile to the City's accounting records thus resulting in misstatements of expenditures.

We recommend that future federal financial reports be prepared directly from the City's accounting records.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

The Department of Housing and Community Development, Office of Homeless Services (OHS) administers federal program number 14.241 - Housing Opportunities for Persons with AIDS (HOPWA). OHS was unable to provide us a copy of the Annual Progress Report (APR) for the HOPWA grant (Federal ID# MD06H99-F001) for the grant period from July 1, 2000 through June 30, 2001. OHS personnel stated that the APR was submitted to the Department of Housing and Urban Development (HUD) electronically and a hard copy was not retained. OHS attempted to obtain a copy of the APR from HUD but was not successful. We therefore, were unable to determine OHS compliance with financial reporting requirements. Total costs accumulated in the City's accounting records for this grant amounted to \$3,456,207 as of June 30, 2002.

We recommend that the Department of Housing and Community Development, Office of Homeless Services continue to request copies of the missing APR from HUD and that hard copies of future APRs be retained for audit purposes.

**Responses:**

The Department of Housing and Community Development, Mayor's Office of Criminal Justice and the Baltimore City Health Department concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-4  
**CFDA #:** 16.579, 93.044/045, 93.926, 93.940, 93.959  
**Program Titles:** Reference below  
**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

Financial Reports Were Not Submitted in a Timely Manner

The Common Rule, Subpart C, Section .41, sets forth uniform reporting requirements including the timing, frequency and format of financial reports prepared and submitted by grant recipients. Of the thirty-four final reports selected for review, we found that eleven of these reports had deviations with regard to the timing requirement as follows:

<u>PROGRAM TITLE</u>	<u>FEDERAL GRANT NUMBER</u>	<u>STATE GRANT NUMBER</u>	<u>DATE OF REQUIRED REPORT SUBMISSION</u>	<u>DATE REPORT WAS SUBMITTED</u>
<u>CFDA # 16.579</u> Byrne Formula Grant Program	BYRN 1999-1015		12/31/01	4/30/02
<u>CFDA # 93.044/045</u> Grants for Supportive Services and Senior Centers		3-24-AAA-002	12/31/01	5/21/02
<u>CFDA # 93.926</u> Healthy Start Initiative	5H96 MC 00009-09		11/30/01	7/17/02
<u>CFDA # 93.940</u> HIV Prevention Activities		AD243CTS	8/31/01	9/18/01
		AD364HER	8/31/01	9/28/01
		AD520PCM	8/31/01	9/18/01
		AD574UJI	8/31/01	9/18/01
		AD610CLP	8/31/01	10/15/01
		CH375PTR	8/31/01	9/18/01
<u>CFDA # 93.959</u> Block Grant for Prevention and Treatment of Substance Abuse		AS 019 ABG	8/31/01	12/6/01
		MU505 ADP	8/31/01	10/10/01

We recommend that the City make an effort to meet future timing deadlines through appropriate staffing and workload scheduling and by establishing and enforcing strict timing requirements. Additionally, we recommend improving the computerized tracking of grants from the date of completion of a project and/or the end of the grant period to the date of required submission. Staff will then be more aware of the time frame remaining to submit the report.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Responses:**

The Baltimore City Police Department, Commission on Aging and Retirement Education, and Baltimore City Health Department concur with this finding and their corrective action plans are included in Part VII – Auditees’ Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-5  
**CFDA #:** 16.579, 17.258/259/260, 93.044/045, 93.600, 93.778, 93.914/915, 93.926, 93.940, 93.994  
**Program Titles:** Bryne Formula Grant Program  
Workforce Investment Act  
Special Programs for the Aging, Title III, Parts B & C  
Head Start  
Medical Assistance Program  
HIV Emergency Relief Project Grants  
Healthy Start Initiative  
HIV Prevention Activities  
Maternal & Child Health Services Block Grant to the States  
**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

Obligations Incurred Were Not Liquidated Within 90 Days of the End of the Funding Period

The Federal Common Rule, Subpart C, Section .23, requires that when a funding period is specified, a grantee must liquidate all obligations incurred under the award not later than 90 days after the end of the funding period.

During the fiscal year 2002 audit, we determined that nine major federal programs did not meet the 90-day liquidation requirement; however, the amounts identified for these programs after the liquidation period were otherwise allowable costs. Since the City's procedures for acquiring, paying and accounting for items and services frequently require greater than 90 days to liquidate, there are no associated questioned costs.

The Baltimore City Police Department administers federal program number 16.579 – Bryne Formula Grant Program. For fiscal year 2002, costs in the amount of \$224,666 were not in compliance with the 90-day liquidation requirement.

The Mayor's Office of Employment Development administers federal program numbers 17.258/259/260 – Workforce Investment Act. For fiscal year 2002, costs in the amount of \$81,702 were not in compliance with the 90-day liquidation requirement.

The Commission on Aging and Retirement Education administers federal program number 93.044/045 – Special Programs for the Aging, Title III, Parts B and C. For fiscal year 2002, costs in the amount of \$201,232 were not in compliance with the 90-day liquidation requirement.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

The Department of Housing and Community Development administers federal program number 93.600 – Head Start. For fiscal year 2002, costs in the amount of \$75,954 were not in compliance with the 90-day liquidation requirement.

For fiscal year 2002, the following Baltimore City Health Department federal programs and amounts were not in compliance with the 90-day liquidation requirement:

<u>Federal Program #</u>	<u>Amount</u>
93.778	\$10,769
93.914/915	988,804
93.926	396,848
93.940	39,219
93.994	84,327

We recommend that the City comply with stated requirements and liquidate obligations within 90 days after the end of the funding period.

**Responses:**

The Baltimore City Police Department, Mayor's Office of Employment Development, Commission on Aging and Retirement Education, Department of Housing and Community Development, and Baltimore City Health Department concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.



CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-6  
**CFDA #:** 17.253  
**Program Title:** Welfare-to-Work Grants to States and Localities  
**Federal Agency:** Department of Labor  
**Federal Award #:** POOB9000032  
**Pass-Through:** Maryland State Department of Labor, Licensing and Regulation

Program Did Not Comply with Retention of Job Placement Payments

The Code of Federal Regulations, (20 CFR section 645.230(a)(3)), requires that contracts or vouchers for job placement services supported by funds provided for this program must include a provision to require that at least one-half of the payment occur after an eligible individual placed into the workforce has been in the workforce for six months. This provision applies only to placement in unsubsidized jobs.

The Mayor's Office of Employment Development (MOED) administers federal program number 17.253 – Welfare-to-Work Grants. During the first six months of fiscal year 2002, MOED did not incorporate the required 50 percent holdback provision into the contractual agreements with various subrecipient organizations to provide employment and training services to assist hard-to-employ welfare recipients into unsubsidized jobs.

MOED renewed its Welfare-to-Work (WTW) contracts effective January 1, 2002. To accommodate the 50% holdback requirement, a second contract has been negotiated with each WTW subcontractor, which will permit the remaining 50% of the holdback to be paid when the subcontractor is able to prove that the participant has been retained in employment for six months.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-7  
**CFDA #:** 16.592  
**Program Title:** Local Law Enforcement Block Grants Program  
**Federal Agency:** Department of Justice  
**Federal Award #:** 2000-LB-VX-0446, 2000-LB-BX-2532  
**Pass-Through:** None

Interest Earned on Advanced Grant Funds Was Not Properly Credited to the Program

Grant funds under the Local Law Enforcement Block Grant (LLEBG) are received in advance, with the provision that such funds be placed in an interest bearing account. Per the grant award, only allowable program expenses can be paid from the interest earned and the funds may not be utilized to pay debts incurred by other activities beyond the scope of the LLEBG Program.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program. In our test of interest earned on LLEBG funds, we noted that the City did not include all participating City agencies' expenditures when computing the federal cash available for interest. This process overstated federal cash eligible to be invested and resulted in the City overstating interest to the LLEBG Program. The City is in the process of determining the appropriate amount of interest available to the LLEBG Program.

We recommend that the Bureau of Accounting and Payroll Services (BAPS) process an adjustment to correct interest earned on grant funds. Additionally, MOCJ and BAPS should coordinate their efforts to ensure that the program is properly credited for interest earned and all funds are accounted for in the future.

**Responses:**

The Mayor's Office of Criminal Justice and Bureau of Accounting and Payroll Services concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-8  
**CFDA #:** 16.592  
**Program Title:** Local Law Enforcement Block Grants Program  
**Federal Agency:** Department of Justice  
**Federal Award #:** 2001-LB-BX-2915  
**Pass-Through:** None

Equal Employment Opportunity Plan Was Not Available for Review

The grant award for the Local Law Enforcement Block grant stipulates that the recipient of grant funds must submit an acceptable Equal Employment Opportunity Plan (EEOP) to the Office of Civil Rights for their approval.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program (LLEBG). During fiscal year 2002, MOCJ was unable to provide us with the Equal Employment Opportunity Plan (EEOP) for our review.

We recommend that the MOCJ improve their record retention procedures and continue to search for the missing EEOP.

**Response:**

The Mayor's Office of Criminal Justice concurs with this finding and its corrective action plan is included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-9  
**CFDA #:** 14.239  
**Program Title:** HOME Investment Partnership Program  
**Federal Agency:** Department of Housing and Urban Development  
**Federal Award #:** M01MC240200  
**Pass-Through:** None

Documentation for On-Site Inspection Was Not Maintained

The Office of Management and Budget Circular A-133 requires the auditor to determine if home-assisted units in rental housing projects meet certain limits on the rents that are charged.

The Department of Housing and Community Development (HCD) administers federal program number 14.239 – HOME Investment Partnership Program. In our test of affordability, we noted that HCD did not maintain the management records for the on-site inspection of one of the six properties that we reviewed.

We recommend that HCD improve their record retention procedures and maintain documentation of the on-site inspections.

**Response:**

The Department of Housing and Community Development concurs with this finding and its corrective action plan is included in Part VII – Auditees’ Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-10  
**CFDA #:** 16.592, 93.994  
**Program Title:** Local Law Enforcement Block Grants Program  
Maternal and Child Health Services Block Grant to the States  
**Federal Agency:** Department of Justice  
Department of Health and Human Services  
**Federal Award #:** 2000-LB-VX-0446, 2000-LB-BX-2532  
Various  
**Pass-Through:** None  
Maryland State Department of Health and Mental Hygiene

Equipment Records Were Inadequate

The Federal Common Rule, Subpart C, Sections .32 and .34 require property records to be maintained accurately and include a description of the property, inventory identification numbers, the source of the property, who holds title, acquisition date, cost, location, use, condition and disposition of the property.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program (LLEBG). During fiscal year 2002, the MOCJ purchased a significant amount of equipment but was unable to provide inventory listings to demonstrate compliance with this requirement.

The Baltimore City Health Department (BCHD) administers federal program number 93.994 – Maternal and Child Health Services Block Grant to the States. During fiscal year 2002, the BCHD purchased a significant amount of equipment but did not consistently tag all equipment items.

We recommend that the Mayor's Office of Criminal Justice develop appropriate property records to comply with the requirements set forth in Federal Common Rule, Subpart C, Sections .32 and .34.

We recommend that the Baltimore City Health Department consistently adhere to established procedures for tagging inventory items.

**Responses:**

The Mayor's Office of Criminal Justice and Baltimore City Health Department concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-11  
**CFDA #:** 16.592  
**Program Title:** Local Law Enforcement Block Grants Program  
**Federal Agency:** Department of Justice  
**Federal Award #:** 2000-LB-VX-0446, 2000-LB-BX-2532  
**Pass-Through:** None

Cost Transfers Were Unsupported

The Office of Management and Budget (OMB) Circular A-87 requires that costs be reasonable and necessary for the proper administration of the grant. In addition, costs should be allocable to federal awards and be adequately documented.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program (LLEBG). During fiscal year 2002, the City transferred \$696,877 from the State's Attorney's account to the Mayor's Office of Criminal Justice's LLEBG account. However, documentation was not available to support the specific costs transferred from the State's Attorney's account. As a result, we could not determine if the State's Attorney's costs included in the LLEBG financial report were properly supported by the City's accounting records.

We recommend that the Mayor's Office of Criminal Justice develop appropriate supporting documentation for the State's Attorney's cost transfer and adjust as necessary the LLEBG financial report.

**Responses:**

The Mayor's Office of Criminal Justice and Bureau of Accounting and Payroll Services concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-12  
**CFDA #:** 16.592  
**Program Title:** Local Law Enforcement Block Grants Program  
**Federal Agency:** Department of Justice  
**Federal Award #:** 2000-LB-VX-0446, 2000-LB-BX-2532  
**Pass-Through:** None

Duplicate Payment Was Charged to the Program

The Office of Management and Budget (OMB) Circular A-87, requires that costs be reasonable and necessary for the proper administration of the grant. In addition, costs should be allocable to federal awards and be adequately documented.

The Mayor's Office of Criminal Justice (MOCJ) administers federal program number 16.592 – Local Law Enforcement Block Grants Program (LLEBG). During fiscal year 2002, MOCJ paid a vendor invoice twice, resulting in an overpayment of \$60,669 for a crime scene vehicle. When notified of the overpayment, MOCJ requested and received a refund of \$60,669 from the vendor. The refund was credited to the LLEBG account.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

Internal Control Over Compliance

**Finding #:** 02-13  
**CFDA #:** 20.205  
**Program Title:** Highway Planning and Construction  
**Federal Agency:** Department of Transportation  
**Federal Award #:** Various  
**Pass-Through:** Maryland State Highway Administration

Reimbursement Billing Report Was Not Reconciled to the Accounting Records

The Federal Common Rule, Subpart C, Section 20 (b) (7), requires entities to establish procedures to insure complete and accurate cash transactions reported for reimbursement.

The Office of Transportation (OOT) administers federal program number 20.205 – Highway Planning and Construction. Based on our review, we have determined that the OOT is not reconciling the consolidated billing report to the accounting records and as a result, the following has occurred:

1. the City's consolidated billing which is used to obtain reimbursement for expenditures is not supported by the accounting records;
2. new projects which have received the federal-aid project authorization/agreement and are incurring costs are not added to the consolidated billing in a timely manner; and
3. the City is requesting reimbursement for project costs that have not yet been paid.

We recommend that the OOT and the Bureau of Accounting and Payroll Services (BAPS) implement procedures to ensure that the consolidated billing report is complete, accurate and agrees to the City's accounting records.

**Responses:**

The Office of Transportation and the Bureau of Accounting and Payroll Services concur with this finding and their corrective action plans are included in Part VII – Auditees' Corrective Action Plan on Current Findings.



CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-14  
**CFDA #:** 17.253  
**Program Title:** Welfare-to-Work Grants to States and Localities  
**Federal Agency:** Department of Labor  
**Federal Award #:** Y 792-9-00-81-60  
**Pass-Through:** Maryland State Department of Labor, Licensing and Regulation

Billings For Program Income Were Not Reconciled to Payment Amounts Received

The Code of Federal Regulations, (20 CFR section 645.230(a)(6)), requires that gross income received which is directly generated by federal-funded projects during the grant period be recognized as program income. If costs incidental to the generation of program income are authorized by federal regulations or the grant agreement, program income costs may be deducted from gross income to determine program income.

The Mayor's Office of Employment Development (MOED) administers federal program number 17.253 – Welfare-to-Work Grants to States and Localities. During fiscal year 2002, MOED was a participant in a contractual agreement with the Baltimore City Department of Social Services (BCDSS) to place Welfare-to-Work participants in subsidized employment positions with public or private sector employers. The agreement consists of BCDSS diverting a portion of the participant's Temporary Assistance for Needy Families grant to MOED.

We reviewed MOED's procedures for collecting and recording the income generated by the grant diversion program and found that MOED had not been reimbursed for six months of payments by BCDSS. We compared the program income invoiced by MOED totaling \$337,137 to the actual receipts of \$162,491. This comparison disclosed an uncollected balance of \$174,646.

We recommend that MOED attempt to collect all uncollected receivables from BCDSS.

**Response:**

The Mayor's Office of Employment Development concurs with this finding and its corrective action plan is included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-15  
**CFDA #:** 10.558, 14.235, 14.239, 14.241, 16.579, 16.592, 16.710, 17.253,  
17.258/259/260, 93.044/045, 93.600, 93.778, 93.914/915, 93.917,  
93.926, 93.940, 93.959, 93.994  
**Program Title:** Various  
**Federal Agency:** Various  
**Federal Award #:** Various  
**Pass-Through:** Various

Inactive Grants Were Not Removed from Accounting Records in a Timely Manner

The Common Rule, Support C, Section .20, prescribes standards for financial management systems incorporating grants accounting. While the City of Baltimore financial management systems are generally in compliance with these standards, there were inadequacies in accounting for grants.

We observed a significant number of accounts carried in the City's accounting records for eighteen major federal programs as of June 30, 2002, that were established to account for operating grants received in fiscal year 2001 or earlier. These accounts are inactive (i.e., containing either relatively small surpluses, which should be returned to the grantor, or deficits, which should be charged against City general funds.)

We recommend that accounts for inactive grants be closed out on a timely basis with any surplus funds returned to the grantor and any deficits transferred to City general funds.

**Response:**

The Bureau of Accounting and Payroll Services (BAPS) concurs with this finding and its corrective action plan is included in Part VII – Auditees' Corrective Action Plan on Current Audit Findings.

CITY OF BALTIMORE, MARYLAND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002  
(Continued)

**Finding #:** 02-16  
**CFDA #:** 93.044/045  
**Program Title:** Special Programs for the Aging-Title III, Parts B & C  
**Federal Agency:** Department of Health and Human Services  
**Federal Award #:** None  
**Pass-Through:** Maryland Department of Aging  
3-24-AAA-002

Earmarking Requirements Were Not Supported by the Accounting Records

The Maryland Office on Aging requires that recipient agencies spend a minimum of 15% of Title III-B funding on access services, 10% on in-home services during each grant year and 5% on legal assistance.

The Commission on Aging and Retirement Education (CARE) administers federal program number 93.044/045 – Special Programs for the Aging-Title III, Parts B & C. CARE was unable to provide documentation supporting amounts expended on access services, in-home services and legal assistance. Therefore, we were unable to determine compliance with earmarking requirements for the period under audit.

We recommend that the City develop controls and procedures to isolate types of services for reporting purposes and that future financial reports be prepared directly from the accounting records.

**Response:**

The Commission on Aging and Retirement Education concurs with this finding and its corrective action plan is included in Part VII – Auditees’ Corrective Plan on Current Audit Findings.

PART VI

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002**

***Finding Number/Finding***

***Status***

***Planned Corrective Action***

Findings in this schedule are presented in the same order in which they appeared in the FY 2001 Single Audit report. Each finding number contains a number 01, 00, or 99 to the left of the dash, which designates the FY 2001, 2000, or 1999 audit report. The number to the right of the dash reflects the finding number.

**Fiscal Year 2001 Single Audit**

**Schedule of Findings and Questioned Costs**

**Section III - Federal Award Findings and Questioned Costs**

**Compliance With Requirements Applicable to Each Major Program**

**Finding # 01-01**

For federal program number 16.592 - Local Law Enforcement Block Grants Program, the agency's subrecipient did not have the required financial and compliance audit performed. The auditors recommended that external monitoring procedures be adhered to.	Corrected
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For federal program numbers 93.914 / 93.915 - HIV Emergency Relief Project Grants, 93.917 - HIV Care Formula Grants, 93.940 - HIV Prevention Activities and 93.994 - Maternal and Child Health Services Block Grants to the States, the Baltimore City Health Department (BCHD) had not received one of twenty-eight required subrecipient audit reports. The auditors recommended that external monitoring procedures be adhered to.	Corrected
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**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<b><u>Finding # 01-02</u></b>		
For federal program numbers 14.235 - Supportive Housing Program and 14.241 - Housing Opportunities for Persons With Aids, the DHCD failed to monitor subrecipient activities regarding administration of federal awards for forty-nine of fifty-seven subrecipients. The auditors recommended that internal monitoring procedures be adhered to.	Corrected	
For federal program numbers 93.778 - Medical Assistance Program, 93.926 - Healthy Start Initiative, 93.959 - Block Grant for Prevention & Treatment of Substance Abuse and 93.994 - Maternal and Child Health Services Block Grants to the States, the BCHD failed to monitor subrecipient activities regarding administration of federal awards for sixty-two of seventy-three subrecipients. The auditors recommended that internal monitoring procedures be adhered to.	Partially Corrected	BCHD Fiscal Monitoring Unit is currently in operation. Baltimore Substance Abuse Systems (BSAS) is setting up a monitoring program for substance abuse subgrantees. BCHD staff have met with BSAS regarding monitoring requirements. Implementation date: June 2003
		Contact Person: Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 01-03</b></u> Reported expenditures for federal program numbers 10.558 - Child and Adult Care Food Program and 93.778 - Medical Assistance Program were in excess of the City's accounting records in the amounts of \$3,970 and \$1,091,367, respectively. For a second report for federal program number 93.778, the City's accounting records were in excess of reported expenditures in the amount of \$3,250. The auditors recommended that future financial reports be prepared directly from the City's accounting records.	Partially Corrected	Some adjustments have been processed and additional records are currently being adjusted. Once all adjustments are processed, the accounting records will match the year-end reports. Implementation date: June 2003
Reported expenditures for federal program number 14.218 - Community Development Block Grant were in excess of the City's accounting records in the amount of \$246,004. The auditors recommended that future financial reports be prepared directly from the City's accounting records.	Corrected	Contact Person: Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
For federal program number 16.592 - Local Law Enforcement Block Grants, the City's accounting records were in excess of the reported expenditures in the amount of \$784,806. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Not Corrected	MOCJ will review the costs charged to Round II of the Local Law Enforcement Block Grant (LLEBG) on the City's records in conjunction with the other agencies participating in the LLEBG program. Costs not properly assigned to Round II LLEBG will be reassigned to the proper accounts. If necessary, the report for Round II will be revised to agree to the underlying accounting records. Implementation date: June 2003  Contact Person: Kristen Mahoney, Director, Grants and Governmental Relations, MOCJ
Reported expenditures for federal program number 93.044 / 93.045 - Special Programs for the Aging, Title III, Parts B & C were in excess of the City's accounting records in the amount of \$1,872,217. Reported revenues were also overstated by \$1,915,034. The auditors recommended that the reported overstated revenues and expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Not Corrected	CARE agrees with this audit finding. CARE is in the process of resolving these differences with the Maryland Department of Aging. Implementation date: June 2003  Contact Person: Lisa Veale, Deputy Director, CARE
For federal program number 93.568 - Low Income Home Energy Assistance, the City's accounting records were in excess of the reported expenditures in the amount of \$12,969. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Not Corrected	Low-Income Home Energy Assistance - DHCD will review the report and accounting records and, if necessary, the report will be revised to agree to the underlying accounting records. Implementation date: July 2003  Contact Person: William Colbert, Chief of Fiscal Services, DHCD



**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 01-06</b></u> For federal program number 17.253 - Welfare-to-Work Grants to States and Localities, MOED did not incorporate the 50 percent holdback provision into their contractual agreements with subrecipients. Thus, MOED did not implement the required provision and compliance with this requirement could not be verified. The auditors recommended inclusion of the required provision in contracts and withhold half of the funds for six months.	Partially Corrected	MOED requested a waiver of the 50 percent requirement. The Dept. of Labor (DOL) responded that the requirement was statutory in nature and could not be waived and that local jurisdictions would come into compliance with the 50 percent holdback provision when contracts were renewed. MOED renewed its Welfare-to-Work (WTW) contracts effective January 2002. A second contract has been negotiated with each WTW subcontractor, which will permit the remaining 50 percent of the holdback to be paid when the subcontractor is able to prove that the participant has been retained in employment for six months. Implementation date: July 2002  Contact Person: Malcolm Leggett, Comptroller, MOED
<u><b>Finding # 01-07</b></u> For federal program number 16.592 - Local Law Enforcement Block Grants Program, the City incorrectly calculated federal cash available for interest in the amount of \$152,518. The auditors recommended that an adjustment be processed to properly credit the program for interest earned on grant funds.	Not Corrected	BAPS is currently working with the Police Department to prepare the appropriate accounting entries to adjust this grant for the unallocated interest. Implementation date: December 2002  Contact Person: Kristen Mahoney, Director, Grants and Governmental Relations, MOCJ and Robert O. Duncan, Chief, BAPS

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 01-10</b></u> For federal program number 20.205 - Highway Planning and Construction, it was determined that the City was not reconciling the consolidated billing report to the accounting records. The auditors recommended that City agencies jointly implement procedures to ensure that the consolidated billing report is complete, accurate and agrees to the City's accounting records.	Not Corrected	BAPS is responsible for the Consolidated Progress Billing, however, OOT has been meeting with BAPS to address the Consolidated Progress Billing issues. Any and all steps will be taken to ensure the timeliness and accuracy of future billings. We will be in contact with the Department of Audits concerning progress in this area. Implementation date: June 2003  Contact Person: John Schultz, Administrative Officer I, OOT and Robert O. Duncan, Chief, BAPS
<u><b>Finding # 01-11</b></u> For federal program number 17.253 - Welfare-to-Work Grants to States and Localities, there were no procedures in place to reconcile program income earned with the amounts actually received. This resulted in uncollected program income in the amount of \$13,441. The auditors recommended that MOED establish and implement procedures requiring monthly reconciliation and to resolve uncollected balance issues.	Not Corrected	MOED has implemented procedures requiring reconciliation of amounts invoiced for program income to amounts actually received and is making the appropriate adjustments to MOED's records in a timely fashion. Implementation date: June 2003  Contact Person: Malcolm Leggett, Comptroller, MOED

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 01-13</b></u> For federal program number 93.600 - Head Start, the City overbilled federal funds in the amount of \$5,464,574. All overdrawn funds were returned by the City to the Department of Health and Human Services. The auditors recommended that the City establish procedures to ensure that cash reimbursements are based on actual federal expenditures.	Corrected	
<u><b>Finding # 01-14</b></u> For federal program number 93.044 / 93.045 - Special Programs for the Aging, Title III, Parts B & C, the City was unable to provide documentation for amounts spent on access services and in-home services in support of earmarking requirements. The auditors recommended that the City develop procedures to isolate types of services for reporting purposes and that future financial reports be prepared directly from the accounting records.	Not Corrected	CARE agrees with this finding. For fiscal year 2004, CARE will be developing and will implement procedures to satisfy earmarking requirements. These procedures will be developed directly from the City's accounting records. Implementation date: October 2003

Contact Person: Lisa Veale, Deputy Director, CARE

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<b><u>Finding # 01-15</u></b>		
For federal program number 93.568 - Low Income Home Energy Assistance, eight of twenty-two applications tested lacked the signature of the intake worker. The auditors recommended that income documentation procedures be established which ensure that intake workers sign the application as certification of applicant eligibility.	Corrected	
<b><u>Finding # 01-16</u></b>		
For federal program number 93.568 - Low Income Home Energy Assistance, the accounting record which was to provide the underlying support for the financial report was not prepared by the program. The auditors recommended that the City prepare and maintain accounting records which will support any future financial reports.	Corrected	

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<b>Fiscal Year 2000 Single Audit Schedule of Findings and Questioned Costs Section III - Federal Award Findings and Questioned Costs Compliance With Requirements Applicable to Each Major Program</b>		
<b><u>Finding # 00-02</u></b>		
Reported expenditures for federal program number 10.558 - Child and Adult Care Food Program were in excess of the City's accounting records in the amount of \$3,710. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Partially Corrected	Accounting records are currently being adjusted and once completed, the accounting records will match the year-end reports. Implementation date: June 2003
		Contact Person: Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD
For federal program number 14.218 - Community Development Block Grant, the City's accounting records were in excess of the reported expenditures in the amount of \$177,307. Additionally, the incorrect unexpended balance was carried forward from the prior year resulting in a difference of \$595,500. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Corrected	

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
Reported expenditures for federal program number 16.592 - Local Law Enforcement Block Grant were in excess of the City's accounting records in the amount of \$173,072. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Not Corrected	MOCJ will review the costs charged to Round I of the Local Law Enforcement Block Grant (LLEBG) on the City's records. Costs not properly assigned to Round I LLEBG will be reassigned to the proper accounts. If necessary, the report for Round I will be revised to agree to the underlying accounting records. Implementation date: December 2003  Contact Person: Kristen Mahoney, Director, Grants and Government Relations, MOCJ
For federal program numbers 17.246 / 17.250 - Economic Dislocation & Workers' Adjustment Assistance Act / Job Training Partnership Act, the City's accounting records were in excess of the reported expenditures in the amounts of \$29,283 and \$29,908. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Partially Corrected	OED has put procedures in place to close accounts in a timely manner. Additionally, OED has met with the new Deputy Director of Accounting Operations and staff to emphasize the importance of freezing accounts after close-out to prevent future transaction activity. Implementation date: June 2003  Contact Person: Malcolm Leggett, Comptroller, OED
Reported expenditures for federal program number 93.044 / 93.045 - Special Programs for the Aging, Title III, Parts B & C were in excess of the City's accounting records in the amount of \$1,805,646. Reported revenues were also overstated by \$1,671,011. The auditors recommended that the reported overstated revenues and expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Not Corrected	CARE agrees with this finding. Care submitted an amended report in December 2002. CARE is in the process of resolving these differences with the Maryland Department of Aging. Implementation date: June 2003  Contact Person: Lisa Veale, Deputy Director, CARE

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
For federal program number 93.778 - Medical Assistance Program, the City's accounting records were in excess of the reported expenditures in the amounts of \$1,556 and \$33,015. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Partially Corrected	Accounting records are currently being adjusted and once completed, the accounting records will match the year-end reports. Implementation date: June 2003  Contact Person: Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD
Reported expenditures for federal program number 93.994 - Maternal and Child Health Services Block Grant to the States were in excess of the City's accounting records in the amounts of \$76,473 and \$156,377. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Partially Corrected	Accounting records are currently being adjusted and once completed, the accounting records will match the year-end reports. Implementation date: June 2003  Contact Person: Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<p><b><u>Finding # 00-06</u></b> For federal program number 17.253 - Welfare-to-Work Grants to States and Localities, the City did not comply with the retention of payments provision and this required 50 percent holdback provision was not incorporated into the contractual agreements. The auditors recommended that the required provision be included in the contracts and that the program withhold half of the funds for six months.</p>	Partially Corrected	<p>MOED requested a waiver of the 50 percent requirement. The Dept. of Labor (DOL) responded that the requirement was statutory in nature and could not be waived and that local jurisdictions would come into compliance with the 50 percent holdback provision when contracts were renewed. MOED renewed its Welfare-to-Work (WTW) contracts effective January 2002. A second contract has been negotiated with each WTW subcontractor, which will permit the remaining 50 percent of the holdback to be paid when the subcontractor is able to prove that the participant has been retained in employment for six months. Implementation date: July 2002</p> <p>Contact Person: Malcolm Leggett, Comptroller, MOED</p>
<p><b><u>Finding # 00-10</u></b> For federal program number 17.253 - Welfare-to-Work Grants to States and Localities, there were no procedures in place to reconcile income earned with actual amounts received. Amounts invoiced for program income were \$144,226 as compared to actual receipts of \$87,574, leaving an uncollected balance of \$56,652. The auditors recommended that the City establish and implement procedures requiring monthly reconciliation and resolve any uncollected balances.</p>	Not Corrected	<p>MOED has implemented procedures requiring reconciliation of amounts invoiced for program income to amounts actually received and is making the appropriate adjustments to MOED's records in a timely fashion. Implementation date: June 2003</p> <p>Contact Person: Malcolm Leggett, Comptroller, MOED</p>



**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 00-12</b></u> For federal program number 93.044 / 93.045 - Special Programs for the Aging, Title III, Parts B & C, the City was unable to provide documentation for amounts spent on access services, in-home services and legal assistance in support of earmarking requirements. The auditors recommended that the City develop procedures to isolate types of services for reporting purposes and that future financial reports be prepared directly from the accounting records.	Not Corrected	CARE agrees with this finding. For fiscal year 2004, CARE will be developing and will implement procedures to satisfy earmarking requirements. These procedures will be developed directly from the City's accounting records. Implementation date: October 2003  Contact Person: J. Eric Ebling, Chief of Community Services, CARE
<u><b>Finding # 00-13</b></u> For federal program number 93.568 - Maryland Energy Assistance Program, monthly bank reconciliations were not performed in a timely manner. Bank balances for the periods ending 12/99 through 1/00 were not reconciled until 1/01. The auditors recommended that procedures be implemented to perform bank reconciliations by the fifth calendar day after bank statements are received as required by program regulations.	Corrected	

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<b>Fiscal Year 1999 Single Audit Schedule of Findings and Questioned Costs Section III - Federal Award Findings and Questioned Costs Compliance With Requirements Applicable to Each Major Program</b>		
<b><u>Finding # 99-03</u></b>		
Reported expenditures for federal program number 10.558 - Child and Adult Care Food Program were in excess of the City's accounting records in the amount of \$7,459. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Corrected	
For federal program number 14.218 - Community Development Block Grant, the City's accounting records were in excess of the reported expenditures in the amount of \$328,998. The auditors recommended that future federal financial reports be prepared directly from the City's accounting records.	Corrected	
Reported expenditures for federal program number 93.926 - Healthy Start Initiative were in excess of the City's accounting records in the amount of \$861,151. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.	Corrected	

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
Reported expenditures for federal program number 93.994 - Maternal and Child Health Services Block Grant to the States were in excess of the City's accounting records in the amount of \$58,521. The auditors recommended that the reported overstated expenditures be reduced and that future federal financial reports be prepared directly from the City's accounting records.		We believe this audit finding is no longer valid and does not warrant further action. Two years have passed since the audit report in which the finding occurred was submitted to the Federal Clearinghouse, the grantor is not currently following up with the auditee on the audit finding, and a management decision was not issued. Therefore, this finding will no longer appear on the Auditees' Summary Schedule of Prior Audit Findings.

**Finding # 99-05**

For federal program number 16.710 - COPS MORE Program, the City was required to create 54 funded civilian positions. However, during fiscal year 1999, the Baltimore City Police Department (BCPD) had a net increase of 32 positions, representing a shortfall of 22 positions. The auditors recommended that the BCPD continue hiring civilians to bring the funded position level to at least 54 funded civilian positions over the number of positions at July 31, 1996.

We believe this audit finding is no longer valid and does not warrant further action. Two years have passed since the audit report in which the finding occurred was submitted to the Federal Clearinghouse, the grantor is not currently following up with the auditee on the audit finding, and a management decision was not issued. Therefore, this finding will no longer appear on the Auditees' Summary Schedule of Prior Audit Findings.

**CITY OF BALTIMORE  
AUDITEES' SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002  
(continued)**

<i><b>Finding Number/Finding</b></i>	<i><b>Status</b></i>	<i><b>Planned Corrective Action</b></i>
<u><b>Finding # 99-13</b></u> For federal program numbers 93.044 / 93.045 - Special Programs for the Aging - Title III, Parts B & C, the City was unable to provide documentation supporting amounts expended on access services and in-home services. Therefore, the auditors were unable to determine compliance with earmarking requirements. The auditors recommended that the City develop procedures to isolate the types of services and that future financial reports be prepared directly from the accounting records.		We believe this audit finding is no longer valid and does not warrant further action. Two years have passed since the audit report in which the finding occurred was submitted to the Federal Clearinghouse, the grantor is not currently following up with the auditee on the audit finding, and a management decision was not issued. Therefore, this finding will no longer appear on the Auditees' Summary Schedule of Prior Audit Findings.

PART VII

CORRECTIVE ACTION PLAN ON CURRENT  
AUDIT FINDINGS

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
Findings in this schedule are presented in the same order in which they appear in the Auditor's Schedule of Findings and Questioned Costs - Section III, Federal Award Findings and Questioned Costs. The following abbreviations have been used for City agencies: Baltimore City Health Department (BCHD); Department of Housing and Community Development (DHCD); Mayor's Office of Criminal Justice (MOCJ); Mayor's Office of Employment Development (MOED); Office of Transportation (OOT); Commission on Aging and Retirement Education (CARE); Baltimore City Police Department (BCPD); and Bureau of Accounting and Payroll Services (BAPS).			
<b><u>Finding # 02-01</u></b>			
City Agencies were Not Adhering to Federal Requirements Regarding External Monitoring of Subrecipients	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	The BCPD will make every effort to obtain the subrecipients' audit reports. Procedures will be implemented to ensure future compliance.	June 2003
	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	MOCJ will make every effort to obtain the subrecipients' audit reports.	June 2003
	Malcolm Leggett, Comptroller, MOED	MOED will make every effort to obtain the missing subrecipients' audit reports.	June 2003
<b><u>Finding # 02-02</u></b>			
City Agencies were Not Adhering to Federal Requirements Regarding Internal Monitoring of Subrecipients	Malcolm Leggett, Comptroller, MOED	MOED is now improving its consistency in monitoring subrecipient activities and related documentation.	June 2003
	Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD	BCHD fiscal monitoring unit is currently in operation and is working to develop consistent staffing pattern. The plan involves making on-site visits to each of the 70 subgrantee at least once every three years.	July 2003

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
(continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-03</b></u> Financial Reports were Not Supported by the Underlying Accounting Records	William Colbert, Chief of Fiscal Services, DHCD	Community Development Block Grant - DHCD concurs that the Grantee Performance Report (GPR) overstated expenditures and that the incorrect unexpended balance was carried forward from the prior year. DHCD has reconciled agency records to Level III expenditures. The amended GPR financial summary form has been sent to HUD and was subsequently approved.	February 2003
	Lee Wooden, Finance Manager, OHS	OHS will continue to request copies of the missing APR and will retain copies of future APRs.	June 2003
	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	MOCJ will review the costs charged to Round III of the Local Law Enforcement Block Grants Program (LLEBG) on the City's records in conjunction with the other agencies participating in the LLEBG program. Costs not properly assigned to Round III LLEBG will be reassigned to the proper accounts. If necessary, the report for Round III will be revised to agree to the underlying accounting records.	June 2003
	Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD	All financial reports are prepared from the accounting records, with year-end adjustments. BCHD is in the process of completing journal entries to reflect those year-end adjustments. Once completed, the reports will reconcile to the City's accounting records.	June 2003

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
(continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-04</b></u> Financial Reports were Not Submitted in a Timely Manner	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	BCPD is continually working on procedures that generate reports in a timely manner for all programs.	June 2003
	Lisa Veale, Deputy Director, CARE	CARE is implementing procedures and will monitor these procedures to ensure that financial reports are submitted timely.	June 2003
	Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD	During fiscal year 2002, the majority of BCHD reports were submitted on time. The remainder were not submitted until after the due dates (with the understanding of the grantor agencies), due to our late receipt of subrecipient reports.	June 2003



**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
(continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-05</b></u> Obligations Incurred were Not Liquidated Within 90 Days of the End of the Funding Period	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	BCPD will increase efforts to ensure that obligations incurred are liquidated within 90 days of the end of the funding period.	June 2003
	Malcolm Leggett, Comptroller, MOED	MOED will increase efforts to ensure that obligations incurred are liquidated within 90 days of the end of the funding period.	June 2003
	Lisa Veale, Deputy Director, CARE	CARE will increase efforts to ensure that obligations incurred are liquidated within 90 days of the end of the funding period.	June 2003
	William Colbert, Chief of Fiscal Services, DHCD	DHCD will increase efforts to ensure that obligations incurred are liquidated within 90 days of the end of the funding period.	June 2003
	Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD	Liquidation of costs was not in compliance with the 90 day liquidation requirement due to the late submission of subrecipients' annual expenditure reports. This, consequently, pushed subrecipient reimbursement payments past 90 days. BCHD will increase efforts to ensure that obligations incurred are liquidated within 90 days of the end of the funding period.	June 2003
<u><b>Finding # 02-06</b></u> Program did Not Comply With Retention of Job Placement Payments	Malcolm Leggett, Comptroller, MOED	MOED renewed its Welfare-to-Work (WTW) contracts effective January 2002. A second contract has been negotiated with each WTW subcontractor, which will permit the remaining 50% of the holdback to be paid when the subcontractor is able to prove that the participant has been retained in employment for six months. This finding has been corrected.	

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
(continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-07</b></u> Interest Earned on Advanced Grant Funds was Not Properly Credited to the Program	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	BAPS will process an adjustment to correct interest earned on grant funds. Additionally, MOCJ and BAPS will coordinate their efforts to ensure that interest earned on all funds are accounted for in the future.	June 2003
<u><b>Finding # 02-08</b></u> Equal Employment Opportunity Plan (EEOP) was Not Available for Review	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	The missing EEOP was misplaced during a move to the Police Department. MOCJ will improve records retention procedures to ensure availability of future EEOP reports and will continue to search for the missing report.	June 2003
<u><b>Finding # 02-09</b></u> Documentation for On-Site Inspection was Not Maintained	William Colbert, Chief of Fiscal Services, DHCD	The supporting documents for the Bon Secours project were misplaced due to various audits during fiscal years 2001 and 2002. DHCD will improve records retention procedures to ensure availability of future on-site inspection reports and will continue to search for the missing files.	June 2003
<u><b>Finding # 02-10</b></u> Equipment Records were Inadequate	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	MOCJ will develop property records to comply with the Common Rule.	June 2003
	Bhupendra Thakkar, Chief of Fiscal and Grants, BCHD	BCHD has maintained a computerized inventory system and database for more than a year. All equipment and furnishings are properly tagged and accounted for. BCHD will notify staff to consistently adhere to property tagging procedures.	June 2003

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
(continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-11</b></u> Cost Transfers were Unsupported	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	MOCJ will make every effort to obtain documentation supporting the journal entry and appropriate adjustments will be made to the LLEBG financial reports. MOCJ will continue its efforts in working with other City agencies to ensure that payments are properly documented.	June 2003
<u><b>Finding # 02-12</b></u> Duplicate Payment was Charged to the Program	Kristen Mahoney, Director, Grants and Governmental Relations, BCPD	MOCJ has recovered the overpayment, thereby correcting this finding.	
<u><b>Finding # 02-13</b></u> Reimbursement Billing Report was Not Reconciled to the Accounting Records	John Schultz, Administrative Officer I, OOT and Robert O. Duncan, Chief, BAPS	BAPS is responsible for the Consolidated Progress Billing, however, OOT will continue to work with BAPS to ensure timely and accurate billing. We will update the Department of Audits of our progress in this area.	June 2003
<u><b>Finding # 02-14</b></u> Billings for Program Income were Not Reconciled to Payment Amounts Received	Malcolm Leggett, Comptroller, MOED	MOED will continue to diligently follow-up on open receivables and accurately identify permanent adjustments to billed items.	June 2003
<u><b>Finding # 02-15</b></u> Inactive Grants were Not Removed from Accounting Records in a Timely Manner	Robert O. Duncan, Chief, BAPS	BAPS does not remove an account from the accounting records without consent of the grantee agency. The grantee agency will not close out a grant until the grantor accepts a final report. BAPS will work with the grantee agency to accelerate the close out process. Additionally, BAPS will impose restrictions on the access to grant accounts 120 days after the close of the grant year or grant termination date.	June 2003

**CITY OF BALTIMORE**  
**AUDITEES' CORRECTIVE ACTION PLAN ON CURRENT AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2002**  
 (continued)

<i><b>Finding Number/Finding</b></i>	<i><b>Contact Person</b></i>	<i><b>Planned Corrective Action</b></i>	<i><b>Anticipated Completion Date</b></i>
<u><b>Finding # 02-16</b></u> Earmarking Requirements were Not Supported by the Accounting Records	Lisa Veale, Deputy Director, CARE	CARE plans to completely revise its chart of accounts to begin using the sub-activity field of the account number for service codes which will enable us to track expenditures by service category.	June 2003